



**Statutory Declaration under section 4 (1) (b)**  
**Right to Information (RTI) Act, 2005**  
**Particulars of the Organization**

SL. No	Title	Details
1	Name of the Organization	TOMS COLLEGE OF ENGINEERING
2	Postal Address	Mattakara P O, Kottayam, Kerala -686564
3	Website	http://www.toms.ac.in
4.	E-Mail	info@toms.ac.in
5.	Approval and Affiliation	Approved by AICTE and affiliated to APJ Abdul Kalam Technological University, Thiruvananthapuram, Kerala and State Board of Technical Education.
6.	Name of the Director	Dr. A J Paul

**Courses offered**

**UG Programs (Affiliated to APJ Abdul Kalam Technological University)**

1. B.Tech-Chemical Engineering
2. B.Tech-Civil Engineering
3. B.Tech-Computer Science and Engineering
4. B.Tech-Mechanical Engineering

**Diploma Programs (Affiliated to State Board of Technical Education)**

1. Diploma- Automobile Engineering
2. Diploma - Electrical and Electronics Engineering
3. Diploma- Chemical Engineering
4. Diploma- Civil Engineering
5. Diploma- Mechanical Engineering

**Statutory Declaration under the RTI Act 2005**

Section 4 (1) (b) of Act 2005 covers the statutory declaration of Toms College of Engineering, Beside Ayarkunnam police station, Kottayam


Website: <https://www.toms.ac.in/> Our College is approved by AICTE; affiliated to APJ Abdul Kalam Technological University, Thiruvananthapuram and State Board of Technical Education, the college has Governing Council and College development as per the provisions. It runs as per the rules and regulations stipulated by government of Kerala from time to time. The College comes under "Private -Self Financing" category and therefore financial transactions are audited by the private auditors.

The college has different bodies to maintain all types of discipline in the campus. All the cells or committees of the institutions are under statutory bodies. the applications under the RTI act may be sent to the public information officer (PIO) or handed over in his/her office, for any information required. All Information about the college is open for the public and it can be obtained by a citizen of India.

SI. No.	Name & Designation	Post to which nominated	Mobile No.
1	Dr. A J Paul Director	Chairman	9447390891
2	Mr. Joby Joseph Asst. Professor EEE Dept	Convener	9847717862
3	Mr. Kiran K Murali Asst. Professor ME Dept	Public Information Officer (PIO)	8129466938
4	Mr. Akhil Raj Asst. Professor ME Dept	Assistant Public Information Officer (APIO)	7907778005
5	Mr. Jobin John Asst. Professor ME Dept	Assistant Public Information Officer (APIO)	9567805923
6	Mrs. Shijina B Asst. Professor CSE Dept	Member	9946885129
7	Mrs. Erlin Antony Asst. Professor CH Dept	Member	9947841540
8	Mrs. Mitta Ann Asst. Professor CH Dept	Member	9745828741
9	Mrs. Ambily C Panicker Asst. Professor EEE Dept	Member	9207492326
10	Ms. Alby Alphonsa Asst. Professor CSE Dept	Member	7907000716

The APIO & PIO are authorized to receive requests from the students and others regarding their academic needs and the information they sought need to send by register post to the college address or by **email: info@toms.ac.in** as per the RTI Act 2005 format. The committee members should dispose the cases within a reasonable period but not more than 30 days. The orders passed by the APIO and PIO are subject to scrutiny of the Appellate authority provided the aggrieved if any may approach the authority in writing with the grievances and to seek remedy for his request. The Appellate authority at the institutional level shall examine the cases in a just and fair manner and discharge his obligation impartially without detrimental to the applicant and organization. Every order passed by the Appellate authority in the institution is subject to representation by the aggrieved persons to the Appellate authority at the KTU. The officers nominated above have to maintain the files and records for the scrutiny of the director and management and also by the KTU.

Director:

  
Director  
TOMS COLLEGE OF ENGINEERING  
Mattakara P.O.  
KOTTAYAM, KERALA - 686 564

- To  
All the concerned
- Copy to the Secretary & Correspondent
- Copy to the RTI File
- Copy to the Head of sections with request to coordinate with the staff and appointed under RTI Act 2005 in disposing the cases of their Departments
- Copy for the circulation among all the staff members.