



Ref.No: arc/tce/2017-18/Notification 1

NOTIFICATION

Anti-Ragging Committee and Squad for prevention and prohibition of Ragging

Objective: To outlaw, prevent and completely eradicate the scourge of ragging, which includes any student behavior- verbal, written-or physical that has the effect of insulting, treating or managing another student- especially a fresher or engaging in boisterous or unruly actions.

In exercise of the powers conferred by Regulation 6(a) of the AICTE (Prevention and Prohibition of Ragging in AICTE approved Technical Institutions wide No.37-3/legal/AICTE/2009 dated 01.07.2009), an Anti-Ragging Committee has been reconstituted on 30/01/2017 at Toms College of Engineering for Startups for preventing, curbing and combating any incidence of Ragging in the College and Hostels attached thereto. The following is the list of members in the committee

ANTI RAGGING COMMITTEE

Sl. No.	Name and Designation	Status in the Committee	Contact No.
1	Dr. P. Murugesan Principal	Chairman	9994223889
2	Sub Inspector Ayarkunnam	Member	0481-2546660
3	Tony Edakattuthara Panchayath Member	Member	9400841601
4	Adv. Sunny James Manthara	Member	9447506733
5	Benson Varghese HOD ME	Member	9895236617
6	Joby Joseph HOD, EEE	Member	9847717862
7	Shijina B HOD CSE	Member	8589974842
8	Remya P.V Non-Teaching Staff	Member	9961310461



Director
TOMS COLLEGE OF ENGINEERING
Mannar Road R.O.
KOTTAYAM, KERALA - 686 564

Paw. AJ

9	Ruben Jose Tom Managing Director	Member	7034697000
10	Cyriac John Karippamattom P.T.A. Ex. Member	Member	9446120836
11	Keerthi K. Murali Student	Member	8589974850
12	Subin Mathews Student	Member	9656405639

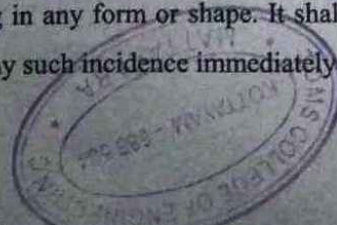
The procedure prescribed in the AICTE Regulations 2009 is to be adopted and enforced for prevention of ragging of the students. The Committee shall meet at least thrice in one year or immediately on receipt of a complaint to consider the complaint lodged by the students and initiate the remedial action as is deemed necessary to punish the raggers if any by conducting an enquiry in terms of the AICTE Regulations.

Further an Anti Ragging Squad is constituted, consisting of the following under Regulation 6(c) of the said AICTE Regulation 2009 to maintain vigil, oversight and patrolling function and shall always remain mobile, alert and active throughout to ensure that not a single incidence of ragging creeps in the College or Hostels or anywhere and will adopt such measures as may be necessary to curb the menace of ragging.

ANTI RAGGING SQUAD

Sl. No.	Name and Designation	Status in the Squad	Contact No.
1	Benson Varghese Faculty	Chairman	9895236617
2	Jince P. Mathew Faculty	Member	9037807350
3	Vinitha C. Faculty	Member	9886218098
4	Christeena Thomas Faculty	Member	9846904999
5	Roy Emmanuel Warden Boy's Hostel	Member	9744741058, 9447461205
6	Pushpamma K.S Warden, Girl's Hostel	Member	9447208242

The Squad shall always initiate precautionary measures in visiting all the premises of the college and hostels to avert occurrence of any ragging in any form or shape. It shall submit a report to the Anti Ragging Committee about the occurrence of any such incidence immediately.



Director
TOMS COLLEGE OF ENGINEERING
Malakkara P.O.
TALAYAM, KERALA - 686 564

Copy To:

1. All the members of the Committee and Squad.

Director
TOMS COLLEGE OF ENGINEERING
Muthyara P.O.
Kottayam, Kerala - 686 584



Pan. AJ

CIRCULAR

ANTI-RAGGING COMMITTEE 2017-18

This is to inform that a meeting of Anti-ragging Committee is scheduled on 02.02.2017 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- Discussion on conducting an awareness class on eradicating the evil practice of ragging.
- Discussion on displaying anti-ragging flux in the campus
- Discussion on the documentation of anti-ragging affidavit form

Copy to:

Notice board

All the members of anti-ragging committee



Paw. AJ

Director
TOMS COLLEGE OF ENGINEERING
Mahakara P.O
KOTTAYAM, KERALA - 686 564

MINUTES

ANTI-RAGGING COMMITTEE- 2017-2018

A meeting of anti-ragging committee was held on 02.02.2017 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were, discussion on conducting an awareness class on eradicating the evil practice of ragging, discussion on displaying anti-ragging flux in the campus, discussed on the documentation of anti-ragging affidavit form.

Members present

Name	Status in committee
Dr. Murugesan	Chairman
Benson Vargese	Member
Joby Joseph	Member
Shijina B	Member
Remya P V	Member
Ruben Joseph	Member

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- An awareness class conducted by Head of the Departments



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
Mallikara P.O.
KOTTAYAM, KERALA - 686 554

Ref.no.arc/tce/2017-18/circular-2

07.08.2017

CIRCULAR

ANTI-RAGGING COMMITTEE 2017-18

This is to inform that a meeting of Anti-ragging Committee is scheduled on 08.08.2017 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- Re-constituting of the committee
- To review the case of ragging if any
- To organize anti-ragging awareness programme

Copy to:

Notice board

All the members of anti-ragging committee



P. A. J. A. J.
Director
TOMS COLLEGE OF ENGINEERING
MAHARAJA P O
KOTTAYAM, KERALA - 686 564

MINUTES

ANTI-RAGGING COMMITTEE- 2017-2018

A meeting of anti-ragging committee was held on 08.08.2017 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were committee re-constitution, to review the case of ragging if any, discussion on conducting an awareness class on eradicating the evil practice of ragging.

Members present

<i>Name</i>	<i>Status in committee</i>
Dr. Suresh Venugopal	Chairman
Benson Vargese	Member
Joby Joseph	Member
Shijina B	Member
Remya P V	Member
Ruben Joseph	Member

ACTION TAKEN REPORT

- No cases reported
- Directed students to fill affidavit form
- Display posters about the prohibition of ragging in and outside the campus
- Conducted class regarding anti-ragging



P. J. A. J.
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

ANTI-RAGGING COMMITTEE 2017-18

This is to inform that a meeting of Anti-ragging Committee is scheduled on 05.01.2018 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- To review the case of ragging if any
- Any other relevant subject at the time of meeting

P. J. A. J.



Director
TOMS COLLEGE OF ENGINEERING
Mamam P.O.
KOTTAYAM, KERALA - 686 564

MINUTES

ANTI-RAGGING COMMITTEE- 2017-2018

A meeting of anti-ragging committee was held on 05.01.2018 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were, to review the cases if any, discussed about the functions and responsibilities of committee members and squad members.

Members present

Name	Status in committee
Dr. Suresh Venugopal	Chairman
Benson Vargese	Member
Joby Joseph	Member
Shijina B	Member
Remya P V	Member
Ruben Joseph	Member

ACTION TAKEN REPORT

- No cases reported as students are bothered about the prohibition of ragging in and outside the campus

Paw. AJ



Director
TOMS COLLEGE OF ENGINEERING
Mallapatti P.O
KOTTAYAM, KERALA - 686 564



TOMS COLLEGE OF ENGINEERING

A VISVESWARAYA GROUP INSTITUTION

11.01.2018

NOTIFICATION

Anti-Ragging Committee and Squad for prevention and prohibition of Ragging

Objective : To outlaw, prevent and completely eradicate the scourge of ragging, which includes any student behavior- verbal, written-or physical that has the effect of insulting, treating or managing another student- especially a fresher or engaging in boisterous or unruly action

In exercise of the powers conferred by Regulation 6(a) of the AICTE (Prevention and Prohibition of Ragging in AICTE approved Technical Institutions wide No.37-3/legal/AICTE/2009 dated 01.07.2009), an Anti-Ragging Committee has been reconstituted on 11/01/2018 at TOMS College of Engineering for preventing, curbing and combating any incidence of Ragging in the College and Hostels attached thereto. The following is the list of members in the committee.

ANTI RAGGING COMMITTEE

Sl. No.	Name and Designation	Status in the Committee
1	Dr. Paul A. J, Director	Chairman
2	Joby Joseph, Principal	Member
3	SHO, Ayarkunnam	Member
4	Panchayath Member, Akalakunnam	Member
5	Adv. Sunny James Manthara	Member
6	Kiran K Murali, HOD ME	Convener
7	Shijina B, HOD CSE	Member
8	Erlin Antony, HOD, CH	Member
9	Ebin Tom, Managing Director	Member
10	Librarian	Member



Paul A. J.
Director
TOMS COLLEGE OF ENGINEERING
Muttakara P.O.
KOTTAYAM, KERALA - 686 564

The procedure prescribed in the AICTE Regulations 2009 is to be adopted and enforced for prevention of ragging of the students. The Committee shall meet as frequently as possible at least once in 2 months or immediately on receipt of a complaint to consider the complaint lodged by the students and initiate the remedial action as is deemed necessary to punish the raggers if any by conducting an enquiry in terms of the AICTE Regulations.

Further an Anti-Ragging Squad is constituted, consisting of the following under Regulation 6(c) of the said AICTE Regulation 2009 to maintain vigil, oversight and patrolling function and shall always remain mobile, alert and active throughout to ensure that not a single incidence of ragging creeps in the College or Hostels or anywhere and will adopt such measures as may be necessary to curb the menace of ragging.

ANTI RAGGING SQUAD

<i>Sl. No.</i>	<i>Name and Designation</i>	<i>Status in the Squad</i>
1	Jobin John ,Faculty	Chairman
2	Jince P. Mathew,Faculty	Member
3	Vinitha C, Faculty	Member
4	Akhil Raj, Faculty	Member
5	Warden Boy's Hostel	Member
6	Warden, Girl's Hostel	Member

The Squad shall always initiate precautionary measures in visiting all the premises of the college and hostels to avert occurrence of any ragging in any form or shape. It shall submit a report to the Anti Ragging Committee about the occurrence of any such incidence immediately.

Copy To:

1. Chairman
2. Vice principal
3. Administrative Office
4. All the members of the Committee and Squad.
5. College Website



Paw. Raj

Director
TOMS COLLEGE OF ENGINEERING
Muttam, Kottayam
KOTTAYAM, KERALA - 686 564

CIRCULAR

ANTI-RAGGING COMMITTEE 2018-19

This is to inform that a meeting of Anti-ragging Committee is scheduled on 16.01.2018 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- Duty allotment regarding anti-ragging activity
- Discussion on conducting an awareness class on eradicating the evil practice of ragging.

Copy To:

1. Chairman
2. Vice principal
3. Administrative Office
4. All the members of the Committee and Squad.
5. College Website

Paw. AJ



Director
TOMS COLLEGE OF ENGINEERING
KOTTAYAM
KOTTAYAM, PIN - 686 584

MINUTES

ANTI-RAGGING COMMITTEE- 2018-2019

A meeting of anti-ragging committee was held on 16.01.2018 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were, discussion on conducting an awareness class on eradicating the evil practice of ragging, and duty allotment regarding anti ragging activity

Members present

Name	Status in committee
Dr. Paul A J	Chairman
Joby Joseph	Member
Kiran K Murali	Member
Shijina B	Member
Erlin Antony	Member
Ebin Tom	Member

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- An awareness class conducted by Head of the Departments



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
Muttarakk P.O.
KOTTAYAM, KERALA - 686 564

08.08.2018

CIRCULAR

ANTI-RAGGING COMMITTEE 2018-19

This is to inform that a meeting of Anti-ragging Committee is scheduled on 09.08.2018 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

➤ AGENDA

- To review the case of ragging if any
- Discussion on conducting an awareness class regarding anti-ragging
- Direct students to fill anti-ragging affidavit form

Copy to:

Notice board

All the members of anti-ragging committee



Paw. AJ
Director
TOMS COLLEGE OF ENGINEERING
Mallanara P.O.
KOTTAYAM, KERALA - 686 564

Ref.no.arc/tce/2018-2019/minutes-2

MINUTES

ANTI-RAGGING COMMITTEE- 2018-2019

A meeting of anti-ragging committee was held on 09.08.2018 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were, discussion on conducting an awareness class on eradicating the evil practice of ragging, direct students to fill anti-ragging affidavit form and finally to review the case of ragging if any.

Members present

Name	Status in committee
Dr. Paul A J	Chairman
Joby Joseph	Member
Remya P V	Member
Kiran K Murali	Member
Shijina B	Member
Ruben Jose Tom	Member

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- No cases reported
- An awareness class conducted among students regarding ragging



Paul. A J

Director
TOMS COLLEGE OF ENGINEERING
Muttupuzha P.O.
KOTTAYAM, KERALA - 686 564

CIRCULAR

ANTI-RAGGING COMMITTEE 2018-19

This is to inform that a meeting of Anti-ragging Committee is scheduled on 10.01.2019 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- To review the case of ragging if any
- Any other relevant subject at the time of meeting

Copy to:

Notice board

All the members of anti-ragging committee



Paw. AJ

Director
TOMS COLLEGE OF ENGINEERING
MATTUPARA P.O.
KOTTAYAM, KERALA - 686 564

MINUTES

ANTI-RAGGING COMMITTEE- 2018-2019

A meeting of anti-ragging committee was held on 10.01.2019 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were, to review the case of ragging if any. There were no cases reported as students are aware of prohibition of ragging in and outside the campus, members decided to display posters regarding anti-ragging.

Members present

Name	Status in committee
Dr. Paul A J	Chairman <i>Paul A J</i>
Joby Joseph	Member <i>Joby</i>
Remya P V	Member <i>Remya</i>
Kiran K Murali	Member <i>Kiran</i>
Shijina B	Member <i>Shijina</i>
Ruben Josepl	Member <i>Ruben</i>

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- No cases reported
- Displayed posters regarding anti-ragging



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
Kottayam P.O.
KOTTAYAM, KERALA - 686 564



Ref.no.arc/tce/2019-2020/Notification-1

15.01.2019

NOTIFICATION

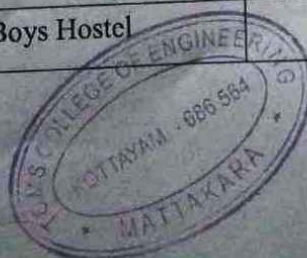
Anti-Ragging Committee and Squad for prevention and prohibition of Ragging

Objective : To outlaw, prevent and completely eradicate the scourge of ragging, which includes any student behavior- verbal, written-or physical that has the effect of insulting, treating or managing another student- especially a fresher or engaging in boisterous or unruly actions.

In exercise of the powers conferred by Regulation 6(a) of the AICTE (Prevention and Prohibition of Ragging in AICTE approved Technical Institutions wide No.37-3/legal/AICTE/2009 dated 01.07.2009), an Anti-Ragging Committee has been reconstituted on 15/01/2019 at TOMS College of Engineering for preventing, curbing and combating any incidence of Ragging in the College and Hostels attached thereto. The following is the list of members in the committee.

ANTI RAGGING COMMITTEE

Sl. No.	Name and Designation	Status in the Committee
1	Dr. Paul A. J, Principal	Chairman
2	Sub Inspector, Ayarkunnam	Member
3	Panchayat Member, Akalakunnam	Member
4	Adv. Sunny James Manthara	Member
5	Kiran K Murali, HOD ME	Convener
6	Joby Joseph, HOD, EEE	Member
7	Shijina B, HOD CSE	Member
8	Erlin Antony, HOD, CH	Member
11.	Alida Merin Tom, Student	Member
12.	K V Arjun, Student	Member
13.	Warden, Ladies Hostel	Member
14.	Warden, Boys Hostel	Member



Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

The procedure prescribed in the AICTE Regulations 2009 is to be adopted and enforced for prevention of ragging of the students. The Committee shall meet as frequently as possible at least once in 2 months or immediately on receipt of a complaint to consider the complaint lodged by the students and initiate the remedial action as is deemed necessary to punish the raggers if any by conducting an enquiry in terms of the AICTE Regulations.

Further an Anti Ragging Squad is constituted, consisting of the following under Regulation 6(c) of the said AICTE Regulation 2009 to maintain vigil, oversight and patrolling function and shall always remain mobile, alert and active throughout to ensure that not a single incidence of ragging creeps in the College or Hostels or anywhere and will adopt such measures as may be necessary to curb the menace of ragging.

ANTI RAGGING SQUAD

Sl. No.	Name and Designation	Status in the Squad
1	Vineeth K, Faculty	Chairman
2	Jince P. Mathew, Faculty	Member
3	Vinitha C, Faculty	Member
4	Suji Mary Zacharia, Faculty	Member
5	Warden Boy's Hostel	Member
6	Warden, Girl's Hostel	Member

The Squad shall always initiate precautionary measures in visiting all the premises of the college and hostels to avert occurrence of any ragging in any form or shape. It shall submit a report to the Anti Ragging Committee about the occurrence of any such incidence immediately.

Copy To:

1. Chairman
2. Vice principal
3. Administrative Office
4. All the members of the Committee and Squad.
5. College Website



Paul A.V.

Principal

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

Ref.No.arc/tce/2019-20/circular-1

16.01.2019

CIRCULAR

ANTI-RAGGING COMMITTEE 2019-20

This is to inform that a meeting of Anti-ragging Committee is scheduled on 17.01.2019 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- Duty allotment regarding anti-ragging activity,
- Discussion on responsibilities of committee members
- Discussion on conducting an awareness class.

Copy to:

Notice board

All the members of anti-ragging committee



P. A. J. A. J.

Director
TOMS COLLEGE OF ENGINEERING
KOTTURAM TALUK - MYSORE
KARNATAKA

MINUTES

ANTI-RAGGING COMMITTEE- 2019-2020

A meeting of anti-ragging committee was held on 17.01.2019 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were, duty allotment regarding anti-ragging activity, discussion on responsibilities of committee members and discussion on conducting an awareness class.

Members present

Name	Status in committee
Dr. Paul A J	Chairman
Joby Joseph	Member
Vineeth K	Member
Shijina B	Member
Kiran K Murali	Member
Ruben Joseph	Member

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- An awareness class conducted by Head of the Departments



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM - 686 564

CIRCULAR

ANTI-RAGGING COMMITTEE 2019-20

This is to inform that a meeting of Anti-ragging Committee is scheduled on 10.07.2019 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- To review the cases of ragging if any
- Discussion on organizing awareness programme
- Any other matter

Copy to:

Notice board

All the members of anti-ragging committee

Paw. AJ

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564



MINUTES

ANTI-RAGGING COMMITTEE- 2019-2020

A meeting of anti-ragging committee was held on 10.07.2019 at 2pm in Administrative Block under the chairmanship of the principal. To review the cases of ragging if any, and discussion on conducting an awareness class.

Members present

Name	Status in committee
Dr. Paul A J	Chairman
Joby Joseph	Member
Ruben Jose	Member
Shijina B	Member
Kiran K Murali	Member
Vineeth K	Member

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- An awareness class conducted by Head of the Departments
- No ragging cases reported



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O
KOTTAYAM, KERALA - 686 564

CIRCULAR

ANTI-RAGGING COMMITTEE 2019-20

This is to inform that a meeting of Anti-ragging Committee is scheduled on 08.01.2020 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- To review the cases of ragging if any
- Any other relevant subject at the time of meeting

Copy to:

Notice board

All the members of anti-ragging committee

P. J. A. J.

Director
TOMS COLLEGE OF ENGINEERING
Mattakkal P.O.
KOTTAYAM, KERALA - 686 564



MINUTES

ANTI-RAGGING COMMITTEE- 2019-2020

A meeting of anti-ragging committee was held on 08.01.2020 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were to review the cases of ragging if any and other relevant subjects.

Members present

Name	Status in committee
Dr. Paul A J	Chairman
Joby Joseph	Member
Shijina B	Member
Ruben Jose Tom	Member
Kiran K Murali	Member
Vineeth K	Member

ACTION TAKEN REPORT

- No ragging cases reported
- Discussed next meeting time schedule



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
Mattannur P.O.
KOTTAYAM, KERALA - 686 564



TOMS COLLEGE OF ENGINEERING

A VISVESWARAYA GROUP INSTITUTION

Ref.No.arc/tce/2020-21/notification-1

15/01/2020

NOTIFICATION

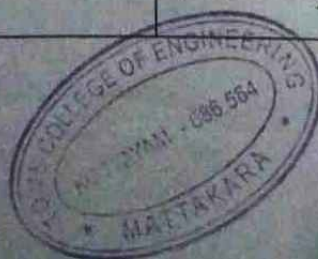
Anti-Ragging Committee and Squad for prevention and prohibition of Ragging

Objective : To outlaw, prevent and completely eradicate the scourge of ragging, which includes any student behavior- verbal, written-or physical that has the effect of insulting, treating or managing another student- especially a fresher or engaging in boisterous or unruly actions.

In exercise of the powers conferred by Regulation 6(a) of the AICTE (Prevention and Prohibition of Ragging in AICTE approved Technical Institutions wide No.37-3/legal/AICTE/2009 dated 01.07.2009), an Anti-Ragging Committee has been reconstituted on 15/01/2020 at TOMS College of Engineering for preventing, curbing and combating any incidence of Ragging in the College and Hostels attached thereto. The following is the list of members in the committee.

ANTI RAGGING COMMITTEE

Sl. No.	Name and Designation	Status in the Committee
1	Dr. Paul A. J, Principal	Chairman
2	Sub Inspector, Ayarkunnam	Member
3	Pan. hayath Member, Akalakunnam	Member
4	Adv. Sunny James Manthara	Member
5	Kiran K Murali, HOD ME	Convener
6	Joby Joseph, HOD, EEE	Member
7	Shijina B, HOD CSE	Member
8	Erlin Antony, HOD, CH	Member
11.	Alida Merin Tom, Student	Member
12.	Ayush Ravi, Student	Member
13.	Warden, Ladies Hostel	Member



Director
TOMS COLLEGE OF ENGINEERING
MAETAKARA P.O.
KOTTAYAM - KERALA - 686 564

14.	Warden, Boys Hostel	Member
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The procedure prescribed in the AICTE Regulations 2009 is to be adopted and enforced for prevention of ragging of the students. The Committee shall meet at least thrice in an year immediately on receipt of a complaint to consider the complaint lodged by the students and initiate the remedial action as is deemed necessary to punish the raggers if any by conducting an enquiry in terms of the AICTE Regulations.

Further an Anti Ragging Squad is constituted, consisting of the following under Regulation 6(c) of the said AICTE Regulation 2009 to maintain vigil, oversight and patrolling function and shall always remain mobile, alert and active throughout to ensure that not a single incidence of ragging creeps in the College or Hostels or anywhere and will adopt such measures as may be necessary to curb the menace of ragging.

ANTI RAGGING SQUAD

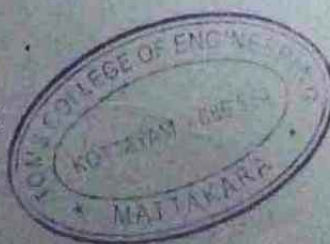
<i>Sl. No.</i>	<i>Name and Designation</i>	<i>Status in the Squad</i>
1	Smitha Paul ,Faculty	Chairman
2	Prince, P. Mathew, Faculty	Member
3	Vinitha C, Faculty	Member
4	Sharon K. Jose, Faculty	Member
5	Warden Boy's Hostel	Member
6	Warden, Girl's Hostel	Member

The Squad shall always initiate precautionary measures in visiting all the premises of the college and hostels to avert occurrence of any ragging in any form or shape. It shall submit a report to the Anti Ragging Committee about the occurrence of any such incidence immediately.

David A.
Principal

Copy To:

1. Chairman
2. Vice principal
3. Administrative Office
4. All the members of the Committee and Squad.
5. College Website



Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

Ref.no.arc/tce/2020-21/circular-1

19.01.2020

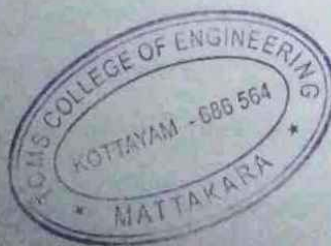
CIRCULAR

ANTI-RAGGING COMMITTEE 2020-21

This is to inform that a meeting of Anti-ragging Committee is scheduled on 20.01.2020 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- Plan the policies and programmes of the committee for the academic year to keep the campus ragging free as in the previous years
- Conduct awareness class regarding ragging



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
MATTAKARA P.O.
KOTTAYAM - 686 564

Ref.no.arc/tce/2020-2021/minutes-1

MINUTES

ANTI-RAGGING COMMITTEE- 2020-2021

A meeting of anti-ragging committee was held on 20.01.2020 at 2pm in Administrative Block under the chairmanship of Smitha Paul. The main agendas of the meeting were, plan the policies and programmes of the committee

Members present

Name	Status in committee
Dr. Paul A J	Chairman
Joby Joseph	Member
Vineeth K	Member
Shijina B	Member
Kiran K Murali	Member
Ebin Tom	Member
Alida Merin	Member
Smitha Paul	Member
Jince P Mathew	Member

ACTION TAKEN REPORT

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- An awareness class conducted by Head of the Departments



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
MUTTAKARA P.O.
KOTTAYAM, KERALA - 686 564



TOMS COLLEGE OF ENGINEERING

A VISVESWARAYA GROUP INSTITUTION

Ref.No.arc/2021-22/notification-1

13/01/2021

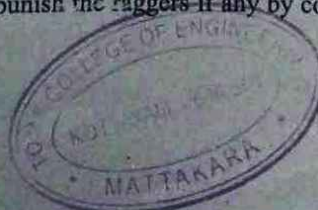
Anti-Ragging Committee and Squad for prevention and prohibition of Ragging

In exercise of the powers conferred by Regulation 6(a) of the AICTE (Prevention and Prohibition of Ragging in AICTE approved Technical Institutions wide No.37-3/legal/AICTE/2009 dated 01.07.2009), an Anti-Ragging Committee has been reconstituted on 13/01/2021 at TOMS College of Engineering for preventing, curbing and combating any incidence of Ragging in the College and Hostels attached thereto. The following is the list of members in the committee.

ANTI RAGGING COMMITTEE

Sl. No.	Name and Designation	Status in the Committee
1	Dr. Paul A. J, Principal	Chairman
2	SHO, Ayarkunnam	Member
3	Panchayath Member, Akalakunnam	Member
4	Adv. Sunny James Manthara	Member
5	Kiran K Murali, HOD ME	Convener
6	Joby Joseph, HOD, EEE	Member
7	Shijina B, HOD CSE	Member
8	Erlin Antony, HOD, CH	Member
9	Ebin Tom, Managing Director	Member
10	Librarian	Member

The procedure prescribed in the AICTE Regulations 2009 is to be adopted and enforced for prevention of ragging of the students. The Committee shall meet at least thrice in one year or immediately on receipt of a complaint to consider the complaint lodged by the students and initiate the remedial action as is deemed necessary to punish the raggers if any by conducting an enquiry in terms of the AICTE Regulations.



Paul A. J.
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

Further an Anti- Ragging Squad is constituted, consisting of the following under Regulation 6(c) of the said AICTE Regulation 2009 to maintain vigil, oversight and patrolling function and shall always remain mobile, alert and active throughout to ensure that not a single incidence of ragging creeps in the College or Hostels or anywhere and will adopt such measures as may be necessary to curb the menace of ragging.

ANTI RAGGING SQUAD

<i>Sl. No.</i>	<i>Name and Designation</i>	<i>Status in the Squad</i>
1	Jobin John ,Faculty	Chairman
2	Jince P. Mathew,Faculty	Member
3	Vinitha C, Faculty	Member
4	Akhil Raj, Faculty	Member
5	Warden Boy's Hostel	Member
6	Warden, Girl's Hostel	Member

The Squad shall always initiate precautionary measures in visiting all the premises of the college and hostels to avert occurrence of any ragging in any form or shape. It shall submit a report to the Anti - Ragging Committee about the occurrence of any such incidence immediately.



Paul A.
Principal

Copy To:

1. Chairman
2. Vice principal
3. Administrative Office
4. All the members of the Committee and Squad.
5. College Website

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

Ref.no.arc/tce/2021-22/circular-1

18.01.2021

CIRCULAR

ANTI-RAGGING COMMITTEE 2020-21

This is to inform that a meeting of Anti-ragging Committee is scheduled on 19.01.2021 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- Plan the policies and programmes of the committee for the academic year to keep the campus ragging free as in the previous years
- Conduct awareness class regarding ragging



Paw. AJ
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM - 686 564

MINUTES

ANTI-RAGGING COMMITTEE- 2019-2020

A meeting of anti-ragging committee was held on 19.01.2021 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were, plan the policies and programmes of the committee for the academic year and discussion on conducting an awareness class among students .

Members present

Name	Status in committee
Dr. Paul A J	Chairman
Joby Joseph	Member
Vinitha C	Member
Shijina B	Member
Kiran K Murali	Member
Ebin Tom	Member

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- An awareness class conducted by Head of the Departments



Paul. AJ

Director
TOMS COLLEGE OF ENGINEERING
Mattakkara P.O.
KOTTAYAM, KERALA - 686 564

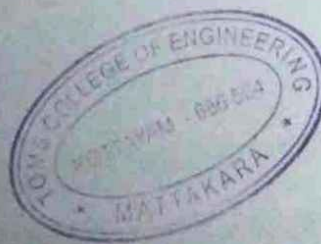
CIRCULAR

ANTI-RAGGING COMMITTEE 2020-21

This is to inform that a meeting of Anti-ragging Committee is scheduled on 11.11.2021 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- To review the cases of ragging if any
- Any other relevant subject at the time of meeting time
- Evaluate the working of previous committee decisions



P. J. A. J.

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

MINUTES

ANTI-RAGGING COMMITTEE- 2021-2022

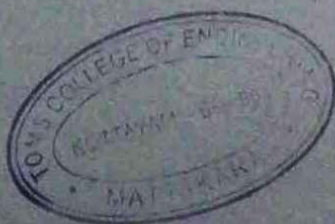
A meeting of anti-ragging committee was held on 11.11.2021 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were, plan the policies and programmes of the committee for the academic year and discussion on conducting an awareness class among students .

Members present

Name	Status in committee
Dr. Paul A J	Chairman
Joby Joseph	Member
Vinitha C	Member
Shijina B	Member
Kiran K Murali	Member
Eben Tom	Member

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- An awareness class conducted by Head of the Departments
- No cases reported



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
Muttakuda P.O
KOTTAYAM, KERALA - 686 564

Ref.no.arc/tce/2021-22/circular-3

07.02.2022

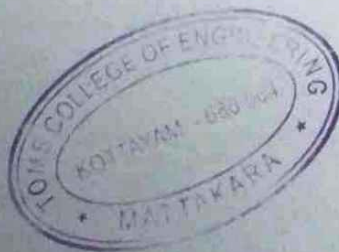
CIRCULAR

ANTI-RAGGING COMMITTEE 2021-22

This is to inform that a meeting of Anti-ragging Committee is scheduled on 08.02.2022 at 2 pm in Administrative Block. The Committee members are requested to attend the meeting.

AGENDA

- To review the cases of ragging if any
- Any other relevant subject at the time of meeting time
- Evaluate the working of previous committee decisions



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

MINUTES

ANTI-RAGGING COMMITTEE- 2021-2022

A meeting of anti-ragging committee was held on 08.02.2022 at 2pm in Administrative Block under the chairmanship of the principal. The main agendas of the meeting were, to review the cases of ragging if any and evaluate the functions of previous committee decisions.

Members present

Name	Status in committee
Dr. Paul A J	Chairman
Joby Joseph	Member
Vinitha C	Member
Shijina B	Member
Kiran K Murali	Member
Ebin Tom	Member

ACTION TAKEN REPORT

- The activities of the committee is finalized and an error free monitoring is planned
- An awareness class conducted by Head of the Departments
- No cases reported



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
Maitraya P.O
KOTTAYAM, KERALA - 686 564

AFFIDAVIT BY THE STUDENT

I (full name of student with Institute Roll Number)
S/o D/o Mr./Mrs./Ms., having
been admitted to (name of the Institution),
have received or download a copy of the UGC Regulations on Curbing the Menace of
Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations")
carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
6. Along with the above mentioned points I do hereby declare that
 - a) I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
 - b) I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this day of month of year.



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

Note: It is mandatory to submit this affidavit in the above format, if you desire to register for the forthcoming academic session.



P. A. J.
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

AFFIDAVIT BY PARENT / GUARDIAN

I, Mr./Mrs./Ms. (full name of parent/guardian) father/mother/guardian of, (full name of student with University Roll Number), having been admitted to (name of the Institution), have received or download a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
5. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
6. Along with the above mentioned points I do hereby declare that
 - a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
 - b) My ward will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this day of month of year.



P. J. A. J.
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

Signature of deponent

Name:

Address:

Telephone/Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

Note: It is mandatory to submit this affidavit in the above format, if you desire to register for the forthcoming academic session.



P. J. A. J.

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

GRIEVANCE REDRESSAL POLICY

Toms College of Engineering has a strong system in place to address student complaints about both academic and non-academic issues in order to advance student welfare.

Curriculum Matters

Specific committees created for this purpose address complaints regarding academic issues like admissions, internal assessment, and exams.

Aims of the Grievance Redressal committee

Grievance Redressal committees are established with the goal of giving students a forum to discuss and resolve their problems. The committees are tasked with handling student complaints and swiftly resolving them. Generally speaking, these committees' goals are:

To provide a platform for important communications and close the communication gap related to various academic matters

- To ensure that students receive prompt solutions to their problems
- To ensure harmonious student-faculty relationships
- To ensure that students receive prompt solutions to their problems
- To ensure that students receive prompt solutions to their problems
- To ensure that students receive prompt solutions to their problems.

Objectives

- To maintain a positive learning atmosphere in the institute, the Grievance Redressal Committee aims to foster a responsive and accountable attitude among all stakeholders.
- Maintaining the College's honour by ensuring a strike-free environment and encouraging friendly student-student and student-teacher relationships, among other things.
- Encouraging students to voice their complaints and issues openly and honestly without worrying about being victimized.
- Encouraging College students to treat one another with dignity and respect, and to exercise the greatest restraint and patience whenever a conflict arises.



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
Kottayam - 686 564

- Cautioning all students against inciting them to act out against other students, teachers, or college administration
- To establish a monitoring system to ensure the College runs smoothly.

Scope

The Committee handles complaints that students submit in about any of the following issues.

- Academic Issues: Concerning the prompt issuance of duplicate grade reports, transfer certificates, conduct certificates, or other exam-related issues.
- Finances: Concerning fees and payments for a variety of items from the library, hostels, etc.
- Other Concerns: Concerns about various aspects of sanitation, food preparation, accessibility to transportation, etc.

Functions

Upon receiving complaints from the students, the cases are promptly handled.

The Committee meets in person to discuss each case; compiles statistics about the number of cases received, handled, and, if any pending cases that need direction and oversight from higher authorities.

Grievance Handling Mechanism

The following mechanism is in place for timely action towards grievance handling

Mentor- Mentee System- This feature is offered in the institution for the advantage and direction of the students. Students are free to discuss any personal or academic issues they are facing during regular meetings between the mentor and the mentee.

Counseling Cell- For the students' overall development, including the necessary early intervention to address any complaints, advice and guidance are provided here.

Open Door Policy- For any escalation of an earlier complaint, all students are free to personally contact the HOD, DEAN, or PRINCIPAL during college working hours.

Withdrawal- The student is free to withdraw their complaint without consequence at any time.



Paw. NJ

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

Composition of Grievance Redressal Committee

Name	Designation	Position
	Chairman	
	Director	
	Dean	
	Principal	
	Vice Principal	



Paw. Aj

Director
TOMS COLLEGE OF ENGINEERING
KOTTAYAM - 686 564
KOTTAYAM, KERALA - 686 564



TOMS COLLEGE OF ENGINEERING

FOR STARTUPS

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

Ref.No/grc/tce/2017-18/notification-1

5/01/2017

NOTIFICATION

Subject: Reconstitution of Grievance Redressal Committee.

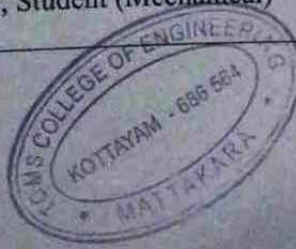
Objective: Maintaining the College's dignity by promoting a harmonious student-student and student-teacher relationship, along with other things. Encouraging students to express their grievances / problems freely and honestly, without fear of being victimised.

FUNCTIONS

- Cases will be handled promptly upon receipt of written grievances from students.
- The cell will formally review all cases and act in accordance with Management policy.
- The cell will report to the authority on the cases handled and the number of pending cases that require direction and guidance from higher authorities.

Under the provisions of sub-regulation (2) of regulation 5 of the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations 2012 a Grievance Redressal Committee consisting of the following is reconstituted on 05/01/2017 at Toms College of Engineering for Startups for preventing unfair practice and to provide a mechanism for innocent students for Redressal of their grievances.

Sl. No.	Name and Designation	Status in the committee
1	Dr. Paul A J, Principal	Chairman
2	Joby Joseph, Asst. Prof. EEE. Dept.	Member
3	Shijir... , HOD CSE	Convener
4	Sharen K Jose, Asst. professor, CH	Member
5	Mathew Thomas, Student (Mechanical)	Student Representative



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 584

The procedure prescribed in Regulation 5 shall be adopted and enforced for redressal of the Grievance of the students. The Committees shall meet as frequently as possible at least thrice in one year or immediately on receipt of a complaint to consider the grievance put forth by the students to ensure that the decision of the committee is communicated to the concerned within 10 days.

[Signature]

Principal

Copy To:

1. Chairman
2. Vice principal
3. Administrative Office
4. All the members of the Committee and Squad.
5. College Website

Director
TOMS COLLEGE OF ENGINEERING
MATTAKARA P.O.
KOTTAYAM, KERALA - 686 564



STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2017-18

Ref.No/grc/tce/2017-18/circular-1

09.01.2017

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 10.01.2017 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



P. J. A. J.
Director
TOMS COLLEGE OF ENGINEERING
MADHUPUR P.O.
KOTTAYAM, KERALA - 686 584

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2017-18

MINUTES

A meeting of Grievance Redressal Committee was held on 10.01.2017 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

On 06.01.2017 the committee received a complaint from S3 computer Science batch regarding fan in their class that is not working. As per the complaint and request Committee member visited above mentioned class and found that the fan is not working and informed electrical maintenance team to resolve the issue.

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J, Principal	Chairman
Joby Joseph, Asst. Prof. EEE. Dept.	Member
Shijina B, HOD CSE	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

From,

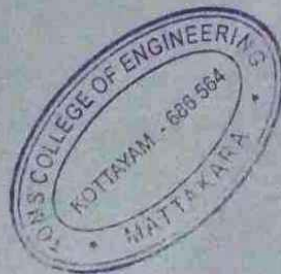
Students of S₃ Batch
Computer Science
Toms College of Engineering

To,
The Principal
Toms College of Engineering

Respected Sir,

This is to inform you that the fan in our classroom is not working. It is very difficult to concentrate on studies in the class without fans. So we humbly request you kindly arrange and change / repair the fans at earliest.

Yours faithfully
Students of S₃ Batch
Computer Science
06/01/2017



P. J. A. J.
Director
TOMS COLLEGE OF ENGINEERING
Mattakkara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2017-18

Ref.No/gre/tce/2017-18/circular-2

16.08.2017

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 17.08.2017 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



P. J. A. J.
Director
TOMS COLLEGE OF ENGINEERING
Muttarakara PO
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2017-18

MINUTES

A meeting of Grievance Redressal Committee was held on 17.08.2017 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

On 15.08.2017 the committee received a complaint from S3 Chemical Engineering batch. The complaint was about the switch board in their class that is not working. As per the complaint and request, Committee member visited above mentioned class and found that the switch board is not working and informed electrical maintenance team to resolve the issue.

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J, Principal	Chairman
Joby Joseph, Asst. Prof. EEE. Dept.	Member
Shijina B, HOD CSL	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

From,

Students of S₃ Batch
Chemical Engineering
Toms College of Engineering

To,

The Principal
Toms College of Engineering

Respected Sir,

This is to inform you that the switch board is not working, so it is very difficult to sit in class room without light and fan. So we humbly request you kindly repair the switch board at earliest.

Yours faithfully

Students of S₃ Batch
Chemical Engineering
15/08/2017



P. J. A. J.

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 584

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2017-18

Ref.No/grc/tce/2017-18/circular-3

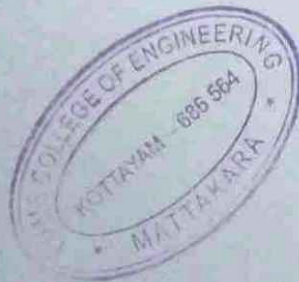
09.01.2018

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 10.01.2018 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



P. J. A. J.

Director
TOMS COLLEGE OF ENGINEERING
MATTAMARA P.O.
KOTTAYAM - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2017-18

MINUTES

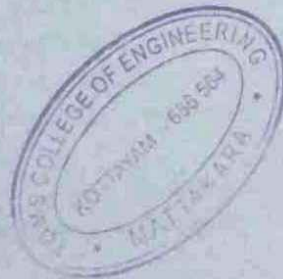
A meeting of Grievance Redressal Committee was held on 10.01.2017 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

No Complaints reported

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J, Principal	Chairman
Joby Joseph, Asst. Prof. EEE. Dept.	Member
Shijina B, HOD CSE	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
Mattavara P.O.
KOTTAYAM, KERALA - 686 584

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

Ref.No/grc/tce/2018-19/notification-1

22/01/2018

NOTIFICATION

Subject: Reconstitution of Grievance Redressal Committee.

Objective: Maintaining the College's dignity by promoting a harmonious student-student and student-teacher relationship, along with other things. Encouraging students to express their grievances / problems freely and honestly, without fear of being victimised.

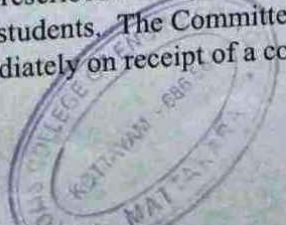
FUNCTIONS

- Cases will be handled promptly upon receipt of written grievances from students.
- The cell will formally review all cases and act in accordance with Management policy.
- The cell will report to the authority on the cases handled and the number of pending cases that require direction and guidance from higher authorities

Under the provisions of sub-regulation (2) of regulation 5 of the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations 2012 a Grievance Redressal Committee consisting of the following is reconstituted on 22/01/2018 at Toms College of Engineering for Startups for preventing unfair practice and to provide a mechanism for innocent students for Redressal of their grievances.

<i>Sl. No.</i>	<i>Name and Designation</i>	<i>Status in the committee</i>
1	Dr. Paul A J, Principal	Chairman
2	Joby Joseph, Asst. Prof. EEE. Dept.	Member
3	Shijina B, HOD CSE	Convener
4	Sharen K Jose, Asst. professor, CH	Member
5	Mathew Thomas, Student (Mechanical)	Student Representative

The procedure prescribed in Regulation 5 shall be adopted and enforced for redressal of the Grievance of the students. The Committees shall meet as frequently as possible at least thrice in a year or immediately on receipt of a complaint to consider the grievance put forth by



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
MATTARA P.O
KOTTAYAM - 686 564

the students to ensure that the decision of the committee is communicated to the concerned within 10 days.

For int. A.
Principal

Copy To:

1. Chairman
2. Vice principal
3. Administrative Office
4. All the members of the Committee & Squad.
5. College Website



Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2018-19

Ref.No/grc/tce/2018-19/circular-1

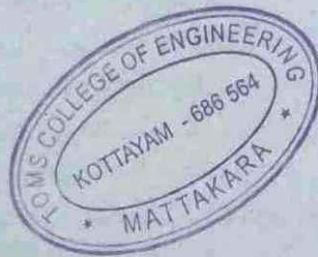
24.01.2018

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 25.01.2018 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



Paw. A.J.

Director
POMS COLLEGE OF ENGINEERING
MATTAKARA
KOTTAYAM

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2018-19

MINUTES

A meeting of Grievance Redressal Committee was held on 25.01.2018 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

On 23.01.2018 the committee received a complaint from Anusree Sanilkunmar, student from S2 computer Science batch regarding her college Identity Card is missing. As per the complaint and request Committee informed office authorities to consider and issue new ID card.

MEMBERS PRESENT

<i>Sl. No.</i>	<i>Name and Designation</i>	<i>Status in the committee</i>
1	Dr. Paul A J, Principal	Chairman
2	Joby Joseph, Asst. Prof. EEE. Dept.	Member
3	Shijina B, HOD CSE	Convener
4	Sharen K Jose, Asst. professor, CH	Member
5	Mathew Thomas, Student (Mechanical)	Student Representative



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

From

Anusree Sanal Kumar

S2 Computer Science

Toms College of Engineering

To

The Principal

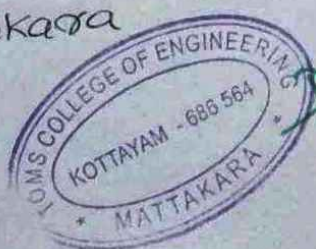
Toms College of Engineering

Respected Sir,

I am writing this letter to inform you that my college ID card has been lost and is missing for last 2 days. I am unable to get permission in to the library. So I request you to kindly issue me with a duplicate Identity card at the earliest.

23/01/2018

Mattakara



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
MATTAKARA

Thanking you

Anusree Sanal Kumar

Anusree

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2018-19

Ref.No/grc/tce/2018-19/circular-2

16.10.2018

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 17.10.2018 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



P. J. A. J.
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2018-19

MINUTES

A meeting of Grievance Redressal Committee was held on 17.10.2018 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

No complaints reported

MEMBERS PRESENT

<i>Sl. No.</i>	<i>Name and Designation</i>	<i>Status in the committee</i>
1	Dr. Paul A J, Principal	Chairman
2	Joby Joseph, Asst. Prof. EEE. Dept.	Member
3	Shijina B, HOD CSE	Convener
4	Sharen K Jose, Asst. professor, CH	Member
5	Mathew Thomas, Student (Mechanical)	Student Representative



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2018-19

Ref.No/grc/tce/2018-19/circular-3

28.1.2019

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 29.1.2019 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



P. A. J.
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2018-19

MINUTES

A meeting of Grievance Redressal Committee was held on 29.01.2019 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

On 24.01.2019 the committee received a complaint from S5 Civil Engineering batch regarding fan in their class that is not working. As per the complaint and request Committee member visited above mentioned class and found that the fan is not working and informed electrical maintenance team to resolve the issue.

MEMBERS PRESENT

<i>Sl. No.</i>	<i>Name and Designation</i>	<i>Status in the committee</i>
1	Dr. Paul A J, Principal	Chairman
2	Joby Joseph, Asst. Prof. EEE. Dept.	Member
3	Shijina B, HOD CSE	Convener
4	Sharen K Jose, Asst. professor, CH	Member
5	Mathew Thomas, Student (Mechanical)	Student Representative



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

From,
Students of SS Civil Branch.
Toms College of Engineering

To,
The Principal
Toms College of Engineering

Respected Sir,

We the students of SS Civil are writing this letter to inform you about an issue that we are facing in our class. Fans in our class rooms are not working so that its very difficult to sit inside the classroom in this hot climate. We humbly request you to do the needful.

Yours Sincerely,
SS Civil Branch students.

Date : 24/01/2019



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

Ref.No/grc/tce/2019-20/notification-1

25.01.2019

NOTIFICATION

Subject: Reconstitution of Grievance Redressal Committee.

Objective: Maintaining the College's dignity by promoting a harmonious student-student and student-teacher relationship, along with other things. Encouraging students to express their grievances / problems freely and honestly, without fear of being victimised.

FUNCTIONS

- Cases will be handled promptly upon receipt of written grievances from students.
- The cell will formally review all cases and act in accordance with Management policy.
- The cell will report to the authority on the cases handled and the number of pending cases that require direction and guidance from higher authorities

Under the provisions of sub-regulation (2) of regulation 5 of the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations 2012 a Grievance Redressal Committee consisting of the following is reconstituted on 25/01/2019 at Toms College of Engineering for Startups for preventing unfair practice and to provide a mechanism for innocent students for Redressal of their grievances.

Sl. No.	Name and Designation	Status in the committee
1	Dr. Paul A J, Principal	Chairman
2	Joby Joseph, Asst. Prof. EEE. Dept.	Member
3	Shijina B, HOD CSE	Convener
4	Silpa Caroline James, Asst. professor, CE	Member
5	Mathew Thomas, Student (Mechanical)	Student Representative

The procedure prescribed in Regulation 5 shall be adopted and enforced for redressal of the Grievance of the students. The Committees shall meet as frequently as possible at least thrice in a year or immediately on receipt of a complaint to consider the grievance put forth by



Paul A J
 Director
 TOMS COLLEGE OF ENGINEERING
 Mattavara P.O.
 KOTTAYAM, KERALA - 686 564

the students to ensure that the decision of the committee is communicated to the concerned within 10 day

Principal

[Signature]

Copy To:

1. Chairman
2. Vice principal
3. Administrative Off.ce
4. All the members of the Committee and Squad.
5. College Website

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 554



STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2019-20

Ref.No/grc/tce/2019-20/circular-1

29.01.2019

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 30.01.2019 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2019-20

MINUTES

A meeting of Grievance Redressal Committee was held on 30.01.2019 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

On 28.01.2019 the committee received a complaint from S3 Chemical Engineering batch regarding insufficiency of benches in their class. As per the complaint and request Committee member visited above mentioned class and arranged some extra benches in the class.

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J, Principal	Chairman
Joby Joseph, Asst. Prof. EEE. Dept.	Member
Shijina B, HOD CSE	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

From,
Students of S3 ^{batch} chemical
Engineering
Toms college

To,
The principal
Toms college

Respected Sir

We would like to draw your kind attention
to the fact that there is a lack of
benches and desks in our classroom.

It is very difficult to study in the classroom
amidst such conditions and hence
we request you to kindly arrange for
new desks and benches.

Yours sincerely,

Students of S3
Chemical

28/01/2019



Paw. Aj

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2019-20

Ref.No/grc/tce/2019-20/circular-2

06.08.2019

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 07.08.2019 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2019-20

MINUTES

A meeting of Grievance Redressal Committee was held on 07.08.2019 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

On 5.08.2019 the committee received a complaint from S5 Civil Engineering batch. The complaint was about a fan in their class that is not working. As per the complaint and request, Committee member visited above mentioned class and found that the fan is not working and informed electrical maintenance team to resolve the issue.

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J, Principal	Chairman
Joby Joseph, Asst. Prof. EEE. Dept.	Member
Shijina B, HOD CSE	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

From,

SS civil

Students of SS Batch

Toms college ~~eng~~ of engineering.

To,

The Principal.

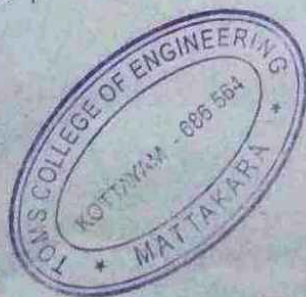
Toms college. of engineering

Respected sir,

This is to inform you that the fan in our class is not working it is very difficult to concentrate on the studies in the class without fans. So we humbly request you kindly arrange and change/repair the fans at earliest

Thanking you
Students of SS civil

Date: 5/8/2019



P. J. Aji

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2019-20

Ref.No/grc/tce/2019-20/circular-3

11.02.2020

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 12.02.2020 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
Muttakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2019-20

MINUTES

A meeting of Grievance Redressal Committee was held on 12.02.2020 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

No Complaints reported

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J,Principal	Chairman
Joby Joseph, Asst. Prof. EEE. Dept.	Member
Shijina B,HOD CSE	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

Ref.No/grc/tce/2020-21/notification-1

25.01.2020

NOTIFICATION

Subject: Reconstitution of Grievance Redressal Committee.

Objective: Maintaining the College's dignity by promoting a harmonious student-student and student-teacher relationship, along with other things. Encouraging students to express their grievances / problems freely and honestly, without fear of being victimised.

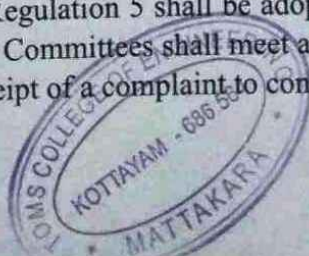
FUNCTIONS

- Cases will be handled promptly upon receipt of written grievances from students.
- The cell will formally review all cases and act in accordance with Management policy.
- The cell will report to the authority on the cases handled and the number of pending cases that require direction and guidance from higher authorities.

Under the provisions of sub-regulation (2) of regulation 5 of the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations 2012 a Grievance Redressal Committee consisting of the following is reconstituted on 25/01/2020 at Toms College of Engineering for Startups for preventing unfair practice and to provide a mechanism for innocent students for Redressal of their grievances.

<i>Sl. No.</i>	<i>Name and Designation</i>	<i>Status in the committee</i>
1	Dr. Paul A J, Principal	Chairman
2	Joby Joseph, Asst. Prof. EEE. Dept.	Member
3	Shijina B, HOD CSE	Convener
4	Silpa Caroline James, Asst. professor, CE	Member
5	Mathew Thomas, Student (Mechanical)	Student Representative

The procedure prescribed in Regulation 5 shall be adopted and enforced for redressal of the Grievance of the students. The Committees shall meet as frequently as possible at least thrice in a year or immediately on receipt of a complaint to consider the grievance put forth by



Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

the students to ensure that the decision of the committee is communicated to the concerned within 10 days.

Paul A.
Principal

Copy To:

1. Chairman
2. Vice principal
3. Administrative Office
4. All the members of the Committee and Squad.
5. College Website

Director
TOMS COLLEGE OF ENGINEERING
Mallakara P.O.
KOTTAYAM, KERALA - 686 564



STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2020-21

Ref.No/grc/tce/2020-21/circular-1

03.03.2020

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 04.03.2020 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



Paw. AJ

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2020-21

MINUTES

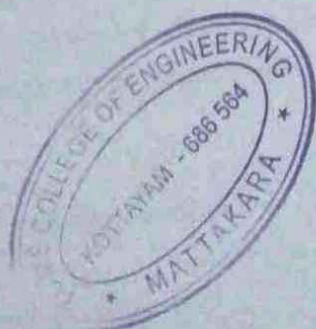
A meeting of Grievance Redressal Committee was held on 30.01.2019 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

No complaints reported

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J, Principal	Chairman
Joby Joseph, Asst. Prof. EEE. Dept.	Member
Shijina B, HOD CSE	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

Ref.No/gre/tce/2021-22/notification-1

21/01/2021

NOTIFICATION

Subject: Reconstitution of Grievance Redressal Committee.

Objective: Maintaining the College's dignity by promoting a harmonious student-student and student-teacher relationship, along with other things. Encouraging students to express their grievances / problems freely and honestly, without fear of being victimised.

FUNCTIONS

- Cases will be handled promptly upon receipt of written grievances from students.
- The cell will formally review all cases and act in accordance with Management policy.
- The cell will report to the authority on the cases handled and the number of pending cases that require direction and guidance from higher authorities.

Under the provisions of sub-regulation (2) of regulation 5 of the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations 2012 a Grievance Redressal Committee consisting of the following is reconstituted on 21/01/2021 at Toms College of Engineering for Startups for preventing unfair practice and to provide a mechanism for students for redressal of their grievances.

<i>Sl. No.</i>	<i>Name and Designation</i>	<i>Status in the committee</i>
1	Dr. Paul A J, Principal	Chairman
2	Joby Joseph, Asst. Prof. EEE. Dept.	Member
3	Shijina B, HOD CSE	Convener
4	Sheigha Pappachan, Asst. professor, CH	Member
5	Mathew Thomas, Student (Mechanical)	Student Representative



Paul A J
 Director
 TOMS COLLEGE OF ENGINEERING
 MATTAKARA P.O.
 KOTTAYAM, KERALA, PIN 686 564

The procedure prescribed in Regulation 5 shall be adopted and enforced for redressal of the grievance of the students. The Committees shall meet as frequently as possible at least thrice in a year immediately on receipt of a complaint to consider the grievance put forth by the students to ensure that the decision of the committee is communicated to the concerned within 10 days

Principal

[Signature]

Copy To:

1. Chairman
2. Vice principal
3. Administrative Office
4. All the members of the Committee and Squad.
5. College Website

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564



STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2021-22

Ref.No/grc/tce/2021-22/circular-1

27.01.2021

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 28.01.2021 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



P. J. A. J.
Director
TOMS COLLEGE OF ENGINEERING
Mattakkara P.O.
KOTTAYAM - KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2021-22

MINUTES

A meeting of Grievance Redressal Committee was held on 28.01.2021 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

On 22.01.2021 the committee received a complaint from S4 computer Science batch regarding fan in their class that is not working. As per the complaint and request Committee member visited above mentioned class and found that the fan is not working and informed electrical maintenance team to resolve the issue.

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J, Principal	Chairman
Joby Joseph, Asst. Prof. EEE. Dept.	Member
Shijina B, HOD CSE	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

From,

Students of S4 Batch
Computer Science
Toms College

To,

The Principal
Toms College

Respected Sir,

This is to inform you that the fan in our class is not working. It is very difficult to concentrate on studies in the class without fans. So we humbly request you kindly arrange and change/repair the fans at earliest.

Yours Faithfully
Students of S4
Computer Science

22/01/2021



Paw. A.J.

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2021-22

Ref.No/grc/tce/2021-22/circular-2

02.09.2021

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 03.09.2021 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



Paw. AJ

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2021-22

MINUTES

A meeting of Grievance Redressal Committee was held on 03.09.2021 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

No complaints reported

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J, Principal	Chairman
Joby Joseph, Asst. Prof. EEE. Dept.	Member
Shijina B, HOD CSE	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2021-22

Ref.No/grc/tce/2021-22/circular-3

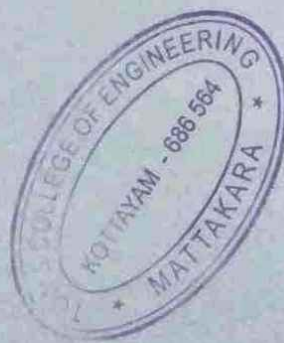
13.06.2022

CIRCULAR

A meeting of Grievance Redressal Committee will be conducted on 14.06.2022 at 2pm in administrative block. All committee members are requested to attend the meeting.

AGENDA

- Planning for the events to be organized
- Discussion on roles and responsibilities of committee members
- Reviewing the cases if any



Paw. Aj
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

2021-22

MINUTES

A meeting of Grievance Redressal Committee was held on 14.06.2022 at 2pm in administrative block. Planning for the upcoming events, discussion on roles and responsibilities of committee members, and reviewing the cases were the main agendas of the meeting.

ACTION TAKEN REPORT

On 09.06.2022 a complaint received from Ansha Kuriakose from S2 Chemical Engineering batch. The complaint was about a student named Alan K who insulted her in class. The accused student questioned by the authorities and understood that it was misunderstanding. Alan K apologized for creating such situation.

MEMBERS PRESENT

<i>Name and Designation</i>	<i>Status in the committee</i>
Dr. Paul A J, Principal	Chairman
Joby Joseph, Asst. Prof. EEE Dept.	Member
Shijina B, HOD CSE	Convener
Sharen K Jose, Asst. professor, CH	Member



Paul A J
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

From

Anisha Kuriakose

S2, chemical

Tomes college of Engineering

To

The Principal

Tomes College of Engineering

Respected Sir;

I am Ansha Kuriakose from S2 chemical Engineering department. I have complaint against my classmate ~~an~~ Alan K, ~~as~~ he insulted me infront of others in the class. So kindly take any action against him

09/06/2022

Mattakara

Thankfully

Ansha

Ansha Kuriakose



P. J. A. J.

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

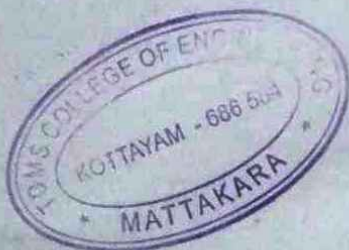
ANTI SEXUAL HARASSMENT POLICY DOCUMENT

Toms College of Engineering for Startups has a committee against sexual harassment in place, is aware of the risk of harassment occurring on college property, and abides by UGC, AICTE, court orders, state laws, and the spirit of those laws to prevent any sexual harassment activities on the college campus. The college vice principal and the anti-sexual harassment committee compile all complaints involving sexual harassment.

Actions and Responsibilities

1. To address any harassment on the college grounds, including violations or reports of violence against students.
2. A victim can speak to one of the senior female staff members who are in charge of handling sexual harassment accusations if they are unable to speak with the alleged harasser directly.
3. As soon as any claims of sexual harassment are made, the senior female staff member will note the date, time, and specifics of the incident.
4. Establish the victim's preferences for the outcome, make sure they are informed of the college's complaint processing method, and then negotiate to reach an understanding.
5. To handle each complaint and provide a suitable response while adhering to college policies.
6. Identify the career opportunity lost as a result of the sexual harassment incident.
7. A rough estimate of the victim's physical therapy medical costs.
8. It is important to understand the respondent's financial condition and income.
9. Think about if a single payment or installment payment are possible.
10. Assisting the students in their efforts to stop gender discrimination and sexual harassment.
11. Girls and women are given/engaged in a variety of chances and events to become economically, intellectually, and emotionally empowered in order to encourage their development as independent individuals.

Paw. AJ
PRINCIPAL



Paw. AJ
Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564



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Ref.No: ashc/tce/2017-18/Order-3/15/01/2017

ANTI SEXUAL HARASSMENT COMMITTEE CONSTITUTION

The University Grants Commission (UGC) has advised all universities to establish a permanent cell and a committee; to develop guidelines to combat sexual harassment in light of the Supreme Court judgement and guidelines issued in 1997 to ensure the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, particularly against sexual harassment at colleges. Keeping the above guidelines in view, an Anti-Sexual Harassment Committee has been reconstituted on 15/01/2017 at Toms College of Engineering for Startups for preventing, curbing and combating any incidence of Sexual Harassment in the College and Hostels attached there to.

Toms College of Engineering has pledged to create a friendly and supportive environment where students, professors, and non-teaching staff can collaborate without fear of abuse, exploitation, or intimidation. This covers all types of sexual harassment, gender-based violence, and discrimination. Every member is expected to be aware of the organization's steadfast support for gender equality and opposition to all forms of gender-based violence, as well as its dedication to the right to freedom of expression and association.

The following is the list of members in the committee



Paw. AJ

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O.
KOTTAYAM, KERALA - 686 564

Sl. No.	Name and Designation	Status in the Committee
1	Ms.Ambily C Panicker, Asst.Professor, EEE	Chairperson
2	Ms. Silby P Joseph, Asst. Professor, Basic Sciences	Member
3	Ms. Anu Kuriakose, Asst. Professor, EFE	Member
4	Ms. Archa S Lal, Asst Professor,CE	Member
5	Ms. Sruthi Mohan, Asst. Professor,CE	Member
6	Kavya Santhosh	Student
7	Sethulakshmi R	Student
8	Neethu Prathapan	Student

For Mr. A. J.
Principal/ Director

Copy To:

1. Chairman
2. Vice Principal
3. Administrative officer
4. All the members of the Committee
5. College Website

Director
TOMS COLLEGE OF ENGINEERING
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KOTTAYAM - PIN - 686 564





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Ref.No: ashc/tce/2019-20/Order-5/22/08/2019

ANTI SEXUAL HARASSMENT COMMITTEE CONSTITUTION

The University Grants Commission (UGC) has advised all universities to establish a permanent cell and a committee; to develop guidelines to combat sexual harassment in light of the Supreme Court judgement and guidelines issued in 1997 to ensure the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, particularly against sexual harassment at colleges. Keeping the above guidelines in view, an Anti-Sexual Harassment Committee has been reconstituted on 22/08/2019 at Toms College of Engineering for Startups for preventing, curbing and combating any incidence of Sexual Harassment in the College and Hostels attached here to.

Toms College of Engineering has pledged to create a friendly and supportive environment where students, professors, and non-teaching staff can collaborate without fear of abuse, exploitation, or intimidation. This covers all types of sexual harassment, gender-based violence, and discrimination. Every member is expected to be aware of the organization's steadfast support for gender equality and opposition to all forms of gender-based violence, as well as its dedication to the right to freedom of expression and association.

The following is the list of members in the committee



Paw. A.J.
Director
TOMS COLLEGE OF ENGINEERING
MATTAKARA P.O
KOTTAYAM, KERALA - 686 564

ANTI SEXUAL HARASSMENT COMMITTEE

Sl. No.	Name and Designation	Status in the Committee
1	Ms. Shijina B, Asst. Professor, CSE	Chairperson
2	Ms. Mita Anand Zacharia, Asst. Professor, CE	Co-ordinator
3	Ms. Shareen K Jose, Asst. Professor, CE	Member
4	Ms. Nimisha Annie Abraham, Asst. Professor	Member
5	Ms. Alby Alphonsa Joseph, Asst. Professor, CSE	Member
6	Ms. Jewel Jyothi Jose, Asst. Professor, Basic Sciences	Member
7	Jyothi Lekshmi H, CH Dept	Student
8	Anumol K B, CSE Dept	Student

Principal/ Director

[Signature]

Copy To:

1. Chairman
2. Vice Principal
3. Administrative officer
4. All the members of the Committee
5. College Website



Director
TOMS COLLEGE OF ENGINEERING
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Ref.No: ashc/tce/2021-22/Order-7/24/02/2021

ANTI SEXUAL HARASSMENT COMMITTEE CONSTITUTION

The University Grants Commission (UGC) has advised all universities to establish a permanent cell and a committee; to develop guidelines to combat sexual harassment in light of the Supreme Court judgement and guidelines issued in 1997 to ensure the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, particularly against sexual harassment at colleges. Keeping the above guidelines in view, an Anti-Sexual Harassment Committee has been reconstituted on 24/02/2021 at Toms College of Engineering for Startups for preventing, curbing and combating any incidence of Sexual Harassment in the College and Hostels attached there to.

Toms College of Engineering has pledged to create a friendly and supportive environment where students, professors, and non-teaching staff can collaborate without fear of abuse, exploitation, or intimidation. This covers all types of sexual harassment, gender-based violence, and discrimination. Every member is expected to be aware of the organization's steadfast support for gender equality and opposition to all forms of gender-based violence, as well as its dedication to the right to freedom of expression and association.

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Paw. A.J.

Director
TOMS COLLEGE OF ENGINEERING
Mattakara P.O
KOTTAYAM, KERALA - 686 564

ANTI SEXUAL HARASSMENT COMMITTEE

Sl. No.	Name and Designation	Status in the Committee
1	Ms.Erlin Antony, Asst.Professor, CH	Chairperson
2	Ms.Sandhya Rani, Asst. Professor, CH	Member
3	Ms. Sheigha Pappachan, Asst. Professor, CH	Member
4	Ms.Alby Alphonsa Jose, Asst. Professor,CSE	Member
5	Ms.Arya R Kurup, Asst. Professor,Basic Science	Member
6	Ms.Safna Sainudeen, Asst.Professor,CSE	Member
7	Ms.Harsh Zrishnan, Asst.Professor,CE	Member
8	Athira Sajeev	Student
9	Aysha Nidha	Student
10	Anie Grace Babu	Student

Paul. A.V
Principal/ Director

Copy To:

1. Chairman
2. Vice Principal
3. Administrative officer
4. All the members of the Committee
5. College Website



Director
TOMS COLLEGE OF ENGINEERING
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