

# TOMS COLLEGE OF ENGINEERING

Ref No./TCE/SC ST Cell/2019-20/Notification/2

19/04/2022

## NOTICE

Sub: SC/ST second committee meeting

As per AICTE guidelines, second committee meeting for the prevention of atrocities against SC/ST students will be held on 22/04/2022 at 12.00 pm at Class room No 306. In case of any grievance in this regard, students can approach the committee for redressal. The committee was constituted with the following members.


Sl. No.	Name and Designation	Status in the Committee
1	Shijina B, A.P., CSE	Chairman
2	Shiney Jaison,, Accounts Officer	Liaison Officer
3	Janice Maria, Assistant Accounts Officer	Co-ordinator
4	Kalesh Gopalan, Librarian	Member -open (Male)
5	Sreepooja S, Asst. Prof, Basic Science	Members
6	Selma James, Asst. Prof, Basic Science	Member
7	Anand Binu ME. Dept., Student	Students Representative
8	Sooraj T Santhosh CH. Dept. Student	Students Representative

  
Principal/ Director

Copy To:

6. Chairma
7. Vice principal
8. Administrative Officer
9. All the members of the Committee and Squad
10. College Website



  
Director  
TOMS COLLEGE OF ENGINEERING  
Mattakkara P.O.  
KOTTAYAM, KERALA - 686 564

# TOMS COLLEGE OF ENGINEERING

Ref No./TCE/SC-ST Cell/2019-20/Meeting/2

22/04/2022

## SC/ST COMMITTEE MEETING MINUTES

Sub: SC/ST second committee meeting minutes

### AGENDA

- To create and maintain safe, healthy and supportive environment for SC/ST students and staffs in the campus.
- To address the issues faced by staff and students belongs to SC/ST and to prevent atrocities against them.
- To comply with AICTE regulations for the establishment of committee for SC/ST.
- To maintain the minutes of the meetings and to send the copy of the same to the Director and Principal.
- To convey the decisions of the committee to the aggrieved students in writing
- To discuss about the action taken after the first meeting of the current academic year.

### POINTS DISCUSSED

- Discussed on the activities conducted to maintain safe healthy and supportive environment for SC/ST staff and student in the campus.
- Discussed over the programs and orientation classes conducted to empower and encourage SC/ST students and staff in both academic and non-academic aspects.
- Discussed how to figure out the areas where students and staff are experiencing difficulties.

### DECISIONS TAKEN

- Decided to conduct more regular remedial classes on personality and language development, writing assignments and making presentations.
- Decided to organize more interactive sessions and informal meetings with students to attend their social, personal and academic problems.
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- Decided to orient students on scholarships available for SC/ST students.
- Decided to conduct Training Programs for students and staff.

*P. Anil A.*

**Principal/ Director**

Copy To:

5. Principal
6. Chairman







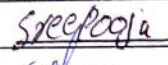

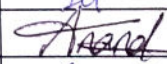

*P. Anil A.*

Director  
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KOTTAYAM P.O.  
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# TOMS COLLEGE OF ENGINEERING

## SC/S1 COMMITTEE MEETING INTIMATION

Academic Year: 2021-2022  
Venue: Class Room No.306  
Date and Time: 22/03/2022, 12.00 pm

Sl. No.	Name and Designation	Status in the Committee	Signature
1	Shijina B, AP, CSE	Chairman	
2	Shiney Jaison,, Accounts Officer	Liaison Officer	
3	Anju Maria, Assistant Accounts Officer	Co-ordinator	
4	Kalesh Gopalan, Librarian	Member -open (Male)	
5	Sreepooja S, Asst. Prof, Basic Science	Members	
6	Selma James, Asst. Prof, Basic Science	Member	
7	Anand Binu, ME. Dept., Student	Students Representative	
8	Sooraj T Santhosh, CH. Dept. Student	Students Representative	

**Committee Coordinator**



*Pawal*

Director  
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