

# IQAC ANNUAL REPORT 2018-19



#### **ANNUAL REPORT IQAC (2018-19)**

#### **Vision of the IOAC**

To develop and ensure a quality culture and at the institutional level."

#### **Mission of the IOAC**

To enhance qualitative academic performance. To ensure quality culture in administrative activities.

#### **Ouality Assurance Strategies and Policies of IOAC**

- To ensure effective and progressive performance of academic, administrative and financialunits
- To adopt relevant and useful academic and research programs.
- Ensuring equitable access to and affordability of academic programs for various sections of the society.
- Optimization and integration of modern methods of teaching (Ensuring ICT integration)
- Ensuring the organization of bridge courses/industry based projects
- Suggest modifications in academic and curriculum planning
- Ensure the credibility of evaluation process
- Organization of training programs for both teaching non-teaching faculty.
- Promote the students and faculties for the submission of research grant proposals to various Government and non-government agencies.
- Activity related to accreditation process

#### **IQAC** also responsible for:

- ➤ Continuous evaluation and monitoring of students' academic performance
- ➤ Plan, monitor and control the academic functioning of all departments
- Introduce new methods in teaching, learning and evaluation practices.
- Suggested for internship/field visit/Add-on/Value added courses/technical training toimprove employability.

#### **Functions**

- Development and application of quality benchmarks; Setting parameters for various academic and administrative activities of the institution.
- Collection of feedback from all the stake holders about the academic and administrative activities of the institution for the quality measure
- Organization of intra and inter institutional workshop for the promotion of quality circle
- Documentation of various programs/activities leading to quality improvement

- Periodical conduction of academic and administrative audit for quality improvement
- Functioned as central agency for organizing and monitoring quality related activities including adoption and dissemination of the best practices. Preparation of IQAC annual report.

#### **IQAC COMPOSITION**

No.	Name and Designation	Status in the committee
1	Dr. A J Paul (Principal)	Chairman
2	Shijina B,HOD,CSE	IQAC Coordinator
3	Joby Joseph, HOD,EEE.	Member
4	Erlin Antony, HOD, CH	Member
5	Benson Varghese, HOD, ME	Member
6	Teresa Sunny HOD ,CE	Member
7	Kiran K Murali, Asst. Prof ME	Member
8	Jobin John , Asst. Prof ME	Member
9	Renjini K, Asst.Prof, CSE	Member
10	Silpa Caroline, Asst Prof ,CE	Member
11	Sreelatha K R(Senior administrative staff)	Member
12	Remya P V (Senior administrative staff)	Member
13	Anisha G Kaimal (Member from local body)	Member
14	Thomas Scaria (Nominee from local society)	Member
15	Dijith J (Employer, Project manager Millennium Contracting)	Member
Nominee from Trust		
16	Mollykutty Emmanuel	Member
17	Ruben Jose Tom	Member

As per the guidelines, the IQAC members have met periodically during the academic year 2018-19 to discuss about the various quality assurance strategies and regular academic activities of the institution. The main agenda during the meetings are as follow.

- Academic schedule for odd and even semester
- Value added courses
- Students Admission.
- Workshops /Seminar and FDPs
- Social activities
- Sports and Arts activities
- Placement Training Programs

#### **GLIMPSE OF THE ACTIVITIES DURING ACADEMIC YEAR 2018-19**

#### **Academic Schedule for Odd and Even Semester**

#### Academic schedule for odd semester July 2018-December 2018 (S1, S3 & S5)

July/August	September/October	October/November	November/December
Commencement of	Publication of	Test 2 to be	Classes (ODD
ODD Semester	Attendance,	completed, Nov 2,	Semester) Ends
Classes,	Sept 17, 2018	2018	
Aug 1, 2018			Nov 29, 2018
Semester Transfer, Course Selection, Course Registration, Course Mapping, Aug 1 - 7, 2018	Publish Attendance 13 September 2017	Publication of Test 2 Result, Nov 13, 2018	Publication of IA Marks & Attendance, Nov 30, 2018
Course Committee/Class Committee Meeting, Aug 9, 2018	Test 1 to be completed, Sept 19, 2018	Zonal level Sports meet to be completed, Nov 17, 2018	Final Submission of IA Marks & Attendance by Colleges to University. Dec 5, 2018
Onam Vacation, Aug 21 - 29, 2018	Publication of Test 1 Result, Oct 1, 2018	Evaluation of Project preliminary(B.Tech) to be completed, Nov 23, 2018	End Semester Examination UG (S1, S3, S5, S7 Reg & S2, S4 suppl ) ( Time Table will be published later)

		Dec 11 - Jan 19, 2019
College level Sports	Course	Christmas Vacation,
meet to be	Committee/Class	Dec 22 - 30, 2018
completed, Oct 27,	Committee Meeting,	
2018	Nov 26, 2018	
Publication of	Last date for	
Attendance, Oct 31,	uploading of marks	
2018	of Jury/Practicals,	
	Nov 28, 2018	

#### Academic schedule for even semester January 2019-July 2019 (S2, S4 & S6)

January/February	March/April	May/June	June/July
Commencement of	Publication of Test 1	Commencement of	
EVEN Semester,	Result,	summer courses.	
Jan 14, 2019	Mar 5, 2019	May 2, 2019	
Semester transfer,	Publication of	Supplementary	
Course selection,	Attendance,	Examination for S7,	
Course	Mar 26, 2019		
Registration,		May 2 - May 9, 2019	
Course Mapping.			
Jan 14 - 21, 2019			
Exam Registration	Test 2 to be	Final Submission of	
to be completed,	completed,	IA Marks &	
Jan14 - 28, 2019	Apr 3, 2019	Attendance by	
		Colleges to	
		University.	
		May 6, 2019	
Course	College level Arts	Uploading of	
Committee/Class	Fest To be	Summer Course	
Committee	completed,	Eligibility,	
Meeting, Jan 23,	Apr 13, 2019	May 10, 2019	
2019			
Tech Fest:KETCON	Evaluation of Project		
& TEKON 2019,	(S8 B.Tech) to be	End Semester	
Feb 8-10, 2019	completed,	Examination,	
	Apr 23, 2019	May 14, 2019	
		onwards	
Publication of	Course	Project Eval & Viva-	
Attendance,	Committee/Class	Voce (UG),	
	Committee Meeting.	May 28 - 31, 2019	
	Apr 24, 2019		

Publish test 1 mark	Last date for	Last Date for	
14 February 2018	uploading of marks	Uploading Viva Voce	
Feb 18, 2019	of Jury/Practical's,	Marks,	
	Apr 26, 2019	May 28 - 31, 2019	
Test 1 to be	Classes (ODD		
completed,	Semester) Ends.		
Feb 20, 2019	Apr 29, 2019		
	Publication of IA		
	Marks &		
	Attendance, Apr 30,		
	2019		

## **Value Added Programs**

Sl No	Value added Programs offered	Number of Students completed the course
1	Dairy and dairy product processing	10
2	Technology of soaps, surfactants, and glycerin	
3	Food safety and Hygiene management	10
4	Revit	8
5	Primavera	16
		12
6	Vasthu& estimation	16
7	Staad	14
8	Sustainable engineering	28
9	Add on course on phython & natural language tool kit	
10	Add on course on Data science and analytics	7
11	Cyber security physical systems	5
12	Certification PC hardware & networking	5
	-	7
13	Aircraft engine maintenance for mechanical engineers	11

14	Foundation of mechanical CAD	
		13
15	Add on program on ANSYS	
		15
16	Add on program on pipe design	
		12

## Aircraft engine maintenance for mechanical engineers



Aircraft engine maintenance for mechanical engineers



#### Total station surveying for civil engineers



## Admission 2018-19

- ✓ 105 students are admitted in the academic year 2018-2019 through Counseling andManagement category.
- ✓ 51 students are registered under KTU.

## **Faculty Development Programs and other Orientation**

#### **Program**

Title of the FDP's / orientation Programs Organized	Dates of implementation	Number of Participants Enrolled
Introduction to Advanced MS Excel	04/06/2018 to 08/06/2018	36
Training cum orientation programme for non-teaching- HR Management	04/06/2018 to 08/06/2018	5

## NSS special camps, extension and outreach activities

**Helping flood affected people** 





## **Sports activities**







## **Cultural activities**



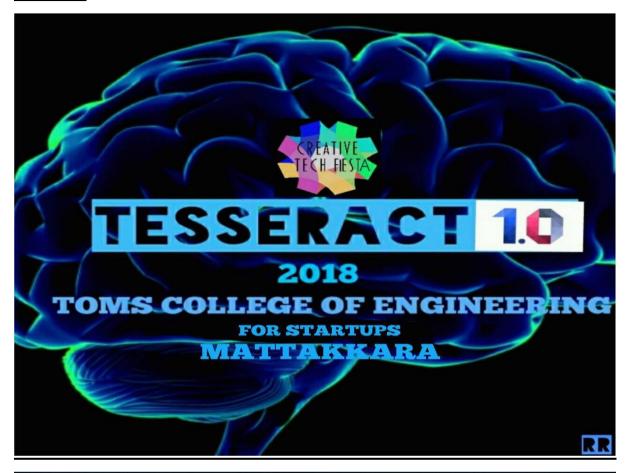




## TOMS COLLEGE OF ENGINEERING

A VISVESWARAYA GROUP INSTITUTION

#### **Tech fest**









## **Celebration of Commemorative Days**

S. No.	Program Name
1	Independence Day
2	World Engineer's Day
3	Onam
4	Christmas
5	Republic Day
6	Women's Day

## **Independence day**



## **Onam celebration**









#### **Christmas celebration**



#### Women's day



#### **Placement Training Activities-2018-19**

Placement Cell is devoted with the following Objectives

- To train students to become more employable Professionals
- To establish Industry-Institute interaction
- To guide students for taking up higher studies
- To create awareness about taking up entrepreneurship Training & Personality Development
- Industry Institute Partnership to formalise joint working with industries through MoUs

#### **Training activities**

- Breaking the ice
- Pick and speak
- Group discussion
- Team building
- Leadership quality
- Reasoning tests
- Aptitude tests
- Puzzle solving
- Mock interviews
- Brain storming sessions

- Case-discussion
- Sharing the experiences
- Games for improving personality traits

The Training cell establishes contacts with various corporate industries, by inviting them to the college for signing MOUs, upgrading the labs and conducting Seminars and special lectures, which provides a platform for the students to understand and hone their professional skills and steer them to prolific prospects. This in turn is believed to fetch the students dream position in the companies.

#### **Our Prominent Recruiters**

- 1. Kondody Autocraft India Pvt Ltd, Kottayam
- 2. Mrf Kottayam
- 3. Ashok Leyland
- 4. Srishti Innovatives