

ACTION PLAN (2017-18)

Area	Authority	Proposed plan	Time Frame
Curriculum Planning		Bridge courses and	August-September
and implementation		induction programs	2017
		for first year students	
		Conduct remedial	Odd and Even
		/Revision classes for	semester
		weak students	
		Conduct PTA	Towards the end of
		meetings	ODD and EVEN
	HODs		semester
		Conduct value	February –April 2018
		education and gender	
		equality programs for	
		students	
		Academic	Beginning of ODD
		seminar/webinar and	and EVEN semester
		carrier guidance/Add	
		on course programs	
		for students	
		Project	At the end of each
		work/internship /field	semester
		work	
	IQAC,HODs	Stake holders feed	At the end session
		back	
Enhancing Teaching		Implementation of	Starting of ODD and
and Learning		mentoring system	EVEN semester
		Conduct Teachers	April-August 2018
		training programs	
		Academic audit	As per KTU calendar
	HODs	Internal examination	End of each semester
		and university result	
		analysis	
		Report submission to	End of each semester
		IQAC about students'	
		performance	
	IQAC,HODs	Students Satisfaction	At the end of each
		survey	semester and submit
			report to IQAC



Infra-structure and learning resources	Principal, HODs and sports coordinator	Creation of facilities for cultural activities and sports activities.	All round activity
	Librarian	Digital Library enhancement, subscription of relevant online journals.	All round activity
	Training and placement cell	Enhancing Centre for carrier guidance and Placement activities	All round activity
	HODs, Placement Cell	Soft skill development activities	All round activity
	HODs & student grievance Cell	Timely redressal of student grievances	All round activity
Student support and progression	HODs& Mentors	Students' performance documentation.	End of each semester
	CDC	Free ship and scholarship	Every academic year
	HODs	Guidance for competitive examination	From sixth semester onwards
Governance, leadership and management	IQAC & Governing	Leadership: Expansion of college development council. Periodic academic, administrative and financial audit	All round activity
	body	Budget Planning, Finance committee meetings	Starting of every financial year
		Implementation of e- governance in areas of administration, finance& accounts, students support and admission ,examination	All round activity



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		Effective and clearly	All round activity
		defined welfare	
		measures for teaching	
		and non-teaching	
		staffs	
		Organize professional	Moth of May -July
		development	
		programs for staff	
		Promotion for gender	Every academic year
		equity programs.	
		Concentrate more on	At the end of each
		students'	semester
		performance	
		evaluation	
		system.(Module wise	
	IQAC	result analysis /CO	
		PO attainment)	
		Concentrate more on	Every academic year
		co-curricular and	•
Institutional values		extracurricular	
and best practices		activities	
		Training for	From sixth semester
		comprehensive	onwards
		course work	
		Organize Women's	Even semester
		empowerment	
		awareness classes	
		Implement academic	At the end of each
		and administrative	semester.
		audit at the end of	
		every year. Principal	
		and IQAC verify the	
		documents	



ACTION PLAN (2018-19)

Area	Authority	Proposed plan	Time Frame
Curriculum Planning		Bridge courses and	August-September
and implementation		induction programs	2018
		for first year students	
		Conduct remedial	Odd and Even
		/Revision classes for	semester
		weak students	
		Conduct PTA	Towards the end of
		meetings	ODD and EVEN
	IQAC,HODs		semester
		Conduct value	February –April 2019
		education and gender	
		equality programs for	
		students	
		Academic	Beginning of ODD
		seminar/webinar and	and EVEN semester
		carrier guidance/Add	
		on course programs	
		for students	
		Project	At the end of each
		work/internship /field	semester
		work	
		Stake holders feed	At the end session
		back	
		Software	December-January
		development	2019
		workshops(on	
		campus/off campus)	
Enhancing Teaching		Implementation of	Starting of ODD and
and Learning		mentoring system	EVEN semester
		Conduct Teachers	April-August 2019
		training programs	
		Academic audit	As per KTU calendar
	HODs	Internal examination	End of each semester
		and university result	
		analysis	
		Report submission to	End of each semester
		IQAC about students'	
		performance	



	IQAC,HODs	Students Satisfaction survey	At the end of each semester and submit report to IQAC
		Staff performance appraisal system	All round activity
Infra-structure and learning resources	Principal, HODs and sports coordinator	Creation of facilities for cultural activities and sports activities.	All round activity
	Librarian	Digital Library enhancement, subscription of relevant online journals.	All round activity
	Training and placement cell	Enhancing Centre for carrier guidance and Placement activities	All round activity
	HODs, Placement Cell	Soft skill development activities	All round activity
	HODs & student grievance Cell	Timely redressal of student grievances	All round activity
Student support and progression	HODs& Mentors	Students' performance documentation.	End of each semester
	CDC	Free ship and scholarship	Every academic year
	HODs	Guidance for competitive examination	From sixth semester onwards
Governance, leadership and management	IQAC & Governing	Leadership: Expansion of college development council. Periodic academic, administrative and financial audit	All round activity
	body	Budget Planning, Finance committee meetings	Starting of every financial year
		E- governance system implementation and staff training	All round activity



		Effective and clearly	All round activity
		defined welfare	Till Toulia delivity
		measures for teaching	
		and non-teaching	
		staffs	
		College management	Month of
		software training	June-2019
		workshop for all	
		teaching and non-	
		teaching staff	
		Organize professional	Moth of May -July
		development	
		programs for staff	
		Promotion for gender	Every academic year
		equity programs.	
		Concentrate more on	At the end of each
		students'	semester
	IQAC	performance	
		evaluation	
		system.(Module wise	
		result analysis /CO	
		PO attainment)	
		Concentrate more on	Every academic year
		co-curricular and	
Institutional values		extracurricular	
and best practices		activities	
		Training for	From sixth semester
		comprehensive	onwards
		course work	
		Organize Women's	Even semester
		empowerment	
		awareness classes	
		Implement academic	At the end of each
		and administrative	semester.
		audit at the end of	
		every year. Principal	
		and IQAC verify the	
		documents	



ACTION PLAN (2019-20)

Area	Authority	Proposed plan	Time Frame
Curriculum Planning	•	Bridge courses and	August-September
and implementation		induction programs	2019
		for first year students	
		Conduct remedial	Odd and Even
		/Revision classes for	semester
		weak students	
		Conduct PTA	Towards the end of
		meetings	ODD and EVEN
	IQAC,HODs		semester
		Conduct value	February –April 2020
		education and gender	
		equality programs for	
		students	
		Academic	Beginning of ODD
		seminar/webinar and	and EVEN semester
		carrier guidance/Add	
		on course programs	
		for students	
		Project	At the end of each
		work/internship /field	semester
		work	A I I
		Stake holders feed	At the end session
		back	D 1 T
		Software	December-January
		development	2020
		workshops(on	
Enhancing Tasshing		campus/off campus)	Starting of ODD and
Enhancing Teaching and Learning		Implementation of mentoring system	Starting of ODD and EVEN semester
and Leanning		Conduct Teachers	April-August 2020
			Aprii-August 2020
		training programs Academic audit	As per KTU calendar
	HODs	Internal examination	End of each semester
	11000	and university result	Life of Cacif Scillestel
		analysis	
		Report submission to	End of each semester
		IQAC about students'	Ziid of odon bomostel
		=	
		performance	



	IQAC,HODs	Students Satisfaction survey	At the end of each semester and submit report to IQAC
		Staff performance appraisal system	All round activity
Infra-structure and learning resources	Principal, HODs and sports coordinator	Creation of facilities for cultural activities and sports activities.	All round activity
	Librarian	Digital Library enhancement, subscription of relevant online journals.	All round activity
	Training and placement cell	Enhancing Centre for carrier guidance and Placement activities	All round activity
	HODs, Placement Cell	Soft skill development activities	All round activity
	HODs & student grievance Cell	Timely redressal of student grievances	All round activity
Student support and progression	HODs& Mentors	Students' performance documentation.	End of each semester
	CDC	Free ship and scholarship	Every academic year
	HODs	Guidance for competitive examination	From sixth semester onwards
Governance, leadership and management	IQAC & Governing	Leadership: Expansion of college development council. Periodic academic, administrative and financial audit	All round activity
	body	Budget Planning, Finance committee meetings	Starting of every financial year
		E- governance system implementation and staff training	All round activity



		Effective and clearly defined welfare measures for teaching and non-teaching staffs	All round activity
		Implementation of online admission platform and training for admission council members	March- April 2020
		Organize professional development programs for staff	Moth of May -July
		Promotion for gender equity programs.	Every academic year
	IQAC	Concentrate more on students' performance evaluation system.(Module wise result analysis /CO PO attainment) Concentrate more on	At the end of each semester Every academic year
Institutional values and best practices		co-curricular and extracurricular activities	Every deadenine year
		Training for comprehensive course work	From sixth semester onwards
		Organize Women's empowerment awareness classes	Even semester
		Implement academic and administrative audit at the end of every year. Principal and IQAC verify the documents	At the end of each semester.



ACTION PLAN (2020-21)

Area	Authority	Proposed plan	Time Frame
Curriculum Planning		Bridge courses and	August-September
and implementation		induction programs	2020
		for first year students	
		Conduct remedial	Odd and Even
		/Revision classes for	semester
		weak students	
		Conduct PTA	Towards the end of
		meetings	ODD and EVEN
	IQAC,HODs		semester
		Conduct value	February –April 2021
		education and gender	
		equality programs for	
		students	
		Academic	Beginning of ODD
		seminar/webinar and	and EVEN semester
		carrier guidance/Add	
		on course programs	
		for students	
		Project	At the end of each
		work/internship /field	semester
		work	
		Stake holders feed	At the end session
		back	
		Software	December-January
		development	2021
		workshops(on	
		campus/off campus)	
Enhancing Teaching		Implementation of	Starting of ODD and
and Learning		mentoring system	EVEN semester
		Conduct Teachers	April-August 2021
		training programs	
	HOD	Academic audit	As per KTU calendar
	HODs	Internal examination	End of each semester
		and university result	
		analysis	
		Report submission to	End of each semester
		IQAC about students'	
		performance	



	IQAC,HODs	Students Satisfaction	At the end of each
		survey	semester and submit
			report to IQAC
		Implementation of	All round activity
		software system for	
		course file setting and	
		student assessment	
		Staff performance	All round activity
7.0	D I HOD I	appraisal system	4.11
Infra-structure and	Principal, HODs and	Creation of facilities	All round activity
learning resources	sports coordinator	for cultural activities	
	T '1 '	and sports activities.	A 11 1 41 14
	Librarian	Digital Library	All round activity
		enhancement,	
		subscription of	
		relevant online	
		journals.	
	Training and	Enhancing Centre for	All round activity
	placement cell	carrier guidance and	, and the second
		Placement activities	
	HODs, Placement	Soft skill	All round activity
	Cell	development	
		activities	
	HODs & student	Timely redressal of	All round activity
	grievance Cell	student grievances	
Student support and	HODs& Mentors	Students'	End of each semester
progression		performance	
		documentation.	
	CDC	Free ship and	Every academic year
		scholarship	
	HODs	Guidance for	From sixth semester
		competitive	onwards
C		examination	A 11 1
Governance,		Leadership:	All round activity
leadership and		Expansion of college	
management		development council.	
		Periodic academic, administrative and	
		financial audit	

	IQAC & Governing	Budget Planning,	Starting of every
	body	Finance committee	financial year
		meetings E- governance system implementation and	All round activity
		staff training Effective and clearly defined welfare	All round activity
		measures for teaching and non-teaching staffs	
		Implementation of online admission platform and training for admission council members	March- April 2021
		Organize professional development programs for staff	Moth of May -July
		Promotion for gender equity programs.	Every academic year
	IOAC	Concentrate more on students' performance evaluation system.(Module wise	At the end of each semester
	IQAC	result analysis /CO PO attainment) Concentrate more on co-curricular and	Every academic year
Institutional values and best practices		extracurricular activities	
		Training for comprehensive course work	From sixth semester onwards
		Organize Women's empowerment awareness classes	Even semester
		Implement academic and administrative audit at the end of every year. Principal	At the end of each semester.



	and IQAC verify the	
	documents	



ACTION PLAN (2021-22)

Area	Authority	Proposed plan	Time Frame
Curriculum Planning		Bridge courses and	August-September
and implementation		induction programs	2021
		for first year students	
		Conduct remedial	Odd and Even
		/Revision classes for	semester
		weak students	
		Conduct PTA	Towards the end of
		meetings	ODD and EVEN
	IQAC,HODs		semester
		Conduct value	February –April
		education and gender	20222
		equality programs for	
		students	
		Academic	Beginning of ODD
		seminar/webinar and	and EVEN semester
		carrier guidance/Add	
		on course programs	
		for students	
		Project	At the end of each
		work/internship /field	semester
		work	
		Stake holders feed	At the end session
		back	
		Software	December-January
		development	2022
		workshops(on	
		campus/off campus)	
		Promotion for	Sixth semester
		attending national	onwards
		and international	
		conference	
Enhancing Teaching		Implementation of	Starting of ODD and
and Learning		mentoring system	EVEN semester
		Conduct Teachers	April-August 2022
		training programs	
		Academic audit	As per KTU calendar



	HODs	Internal examination and university result analysis	End of each semester
		Report submission to IQAC about students' performance	End of each semester
	IQAC,HODs	Students Satisfaction survey	At the end of each semester and submit report to IQAC
		Implementation of software system for course file setting and student assessment	All round activity
		Staff performance appraisal system	All round activity
Infra-structure and learning resources	Principal, HODs and sports coordinator	Creation of facilities for cultural activities and sports activities.	All round activity
	Librarian	Digital Library enhancement, subscription of relevant online journals.	All round activity
	Training and placement cell	Enhancing Centre for carrier guidance and Placement activities	All round activity
	HODs, Placement Cell	Soft skill development activities	All round activity
	HODs & student grievance Cell	Timely redressal of student grievances	All round activity
Student support and progression	HODs& Mentors	Students' performance documentation.	End of each semester
	CDC	Free ship and scholarship	Every academic year
	HODs	Guidance for competitive examination	From sixth semester onwards
		Leadership: Expansion of college	All round activity



Governance,		davalanment council	
leadership and		development council. Periodic academic,	
•		administrative and	
management	IOAC & Governing	financial audit	
	IQAC & Governing body		Starting of avery
	body	Budget Planning, Finance committee	Starting of every
			financial year
		meetings	All maximal activity
		E- governance system	All round activity
		implementation and	
		staff training	All maximal activity
		Effective and clearly defined welfare	All round activity
		measures for teaching	
		and non-teaching staffs	
			March-
		Implementation of online admission	April 2022
		platform and training	Aprii 2022
		for admission council	
		members	
		Organize professional	Moth of May -July
		development	Widii of Way -July
		programs for staff	
		Promotion for gender	Every academic year
		equity programs.	Every academic year
		Concentrate more on	At the end of each
		students'	semester
		performance	Semester
		evaluation	
		system.(Module wise	
	IQAC	result analysis /CO	
		PO attainment)	
		Concentrate more on	Every academic year
		co-curricular and	
Institutional values		extracurricular	
and best practices		activities	
_		Training for	From sixth semester
		comprehensive	onwards
		course work	
		Organize Women's	Even semester
		empowerment	
		awareness classes	



Implement academic	At the end of each
and administrative	semester.
audit at the end of	
every year. Principal	
and IQAC verify the	
documents	