**IQAC CELL**

**ACTION PLAN (2017-18)**

| Area | Authority | Proposed plan | Time Frame |
|------|-----------|---------------|------------|
| Curriculum Planning and implementation | HODs | Bridge courses and induction programs for first year students | August-September 2017 |
| | | Conduct remedial /Revision classes for weak students | Odd and Even semester |
| | | Conduct PTA meetings | Towards the end of ODD and EVEN semester |
| | | Conduct value education and gender equality programs for students | February –April 2018 |
| | | Academic seminar/webinar and carrier guidance/Add on course programs for students | Beginning of ODD and EVEN semester |
| | | Project work/internship /field work | At the end of each semester |
| | IQAC,HODs | Stake holders feed back | At the end session |
| Enhancing Teaching and Learning | HODs | Implementation of mentoring system | Starting of ODD and EVEN semester |
| | | Conduct Teachers training programs | April-August 2018 |
| | | Academic audit | As per KTU calendar |
| | | Internal examination and university result analysis | End of each semester |
| | | Report submission to IQAC about students' performance | End of each semester |
| | IQAC,HODs | Students Satisfaction survey | At the end of each semester and submit report to IQAC |

| Infra-structure and learning resources | Principal, HODs and sports coordinator | Creation of facilities for cultural activities and sports activities. | All round activity |
|---|---|---|---|
| | Librarian | Digital Library enhancement, subscription of relevant online journals. | All round activity |
| | Training and placement cell | Enhancing Centre for carrier guidance and Placement activities | All round activity |
| Student support and progression | HODs, Placement Cell | Soft skill development activities | All round activity |
| | HODs & student grievance Cell | Timely redressal of student grievances | All round activity |
| | HODs& Mentors | Students' performance documentation. | End of each semester |
| | CDC | Free ship and scholarship | Every academic year |
| | HODs | Guidance for competitive examination | From sixth semester onwards |
| Governance, leadership and management | IQAC & Governing body | Leadership: Expansion of college development council. Periodic academic, administrative and financial audit | All round activity |
| | | Budget Planning, Finance committee meetings | Starting of every financial year |
| | | Implementation of e-governance in areas of administration, finance& accounts, students support and admission ,examination | All round activity |

| | | Effective and clearly defined welfare measures for teaching and non-teaching staffs | All round activity |
|---|---|---|---|
| | | Organize professional development programs for staff | Moth of May -July |
| Institutional values and best practices | IQAC | Promotion for gender equity programs. | Every academic year |
| | | Concentrate more on students' performance evaluation system.(Module wise result analysis /CO PO attainment) | At the end of each semester |
| | | Concentrate more on co-curricular and extracurricular activities | Every academic year |
| | | Training for comprehensive course work | From sixth semester onwards |
| | | Organize Women's empowerment awareness classes | Even semester |
| | | Implement academic and administrative audit at the end of every year. Principal and IQAC verify the documents | At the end of each semester. |

# IQAC CELL

## ACTION PLAN (2018-19)

| Area | Authority | Proposed plan | Time Frame |
|---|---|---|---|
| Curriculum Planning and implementation | IQAC,HODs | Bridge courses and induction programs for first year students | August-September 2018 |
| | | Conduct remedial /Revision classes for weak students | Odd and Even semester |
| | | Conduct PTA meetings | Towards the end of ODD and EVEN semester |
| | | Conduct value education and gender equality programs for students | February –April 2019 |
| | | Academic seminar/webinar and carrier guidance/Add on course programs for students | Beginning of ODD and EVEN semester |
| | | Project work/internship /field work | At the end of each semester |
| | | Stake holders feed back | At the end session |
| | | Software development workshops(on campus/off campus) | December-January 2019 |
| Enhancing Teaching and Learning | HODs | Implementation of mentoring system | Starting of ODD and EVEN semester |
| | | Conduct Teachers training programs | April-August 2019 |
| | | Academic audit | As per KTU calendar |
| | | Internal examination and university result analysis | End of each semester |
| | | Report submission to IQAC about students' performance | End of each semester |

| | IQAC,HODs | Students Satisfaction survey | At the end of each semester and submit report to IQAC |
|---|---|---|---|
| | | Staff performance appraisal system | All round activity |
| Infra-structure and learning resources | Principal, HODs and sports coordinator | Creation of facilities for cultural activities and sports activities. | All round activity |
| | Librarian | Digital Library enhancement, subscription of relevant online journals. | All round activity |
| | Training and placement cell | Enhancing Centre for carrier guidance and Placement activities | All round activity |
| Student support and progression | HODs, Placement Cell | Soft skill development activities | All round activity |
| | HODs & student grievance Cell | Timely redressal of student grievances | All round activity |
| | HODs& Mentors | Students' performance documentation. | End of each semester |
| | CDC | Free ship and scholarship | Every academic year |
| | HODs | Guidance for competitive examination | From sixth semester onwards |
| Governance, leadership and management | IQAC & Governing body | Leadership: Expansion of college development council. Periodic academic, administrative and financial audit | All round activity |
| | | Budget Planning, Finance committee meetings | Starting of every financial year |
| | | E- governance system implementation and staff training | All round activity |

| | | Effective and clearly defined welfare measures for teaching and non-teaching staffs | All round activity |
|---|---|---|---|
| | | College management software training workshop for all teaching and non-teaching staff | Month of June-2019 |
| | | Organize professional development programs for staff | Moth of May -July |
| Institutional values and best practices | IQAC | Promotion for gender equity programs. | Every academic year |
| | | Concentrate more on students' performance evaluation system.(Module wise result analysis /CO PO attainment) | At the end of each semester |
| | | Concentrate more on co-curricular and extracurricular activities | Every academic year |
| | | Training for comprehensive course work | From sixth semester onwards |
| | | Organize Women's empowerment awareness classes | Even semester |
| | | Implement academic and administrative audit at the end of every year. Principal and IQAC verify the documents | At the end of each semester. |

**IQAC CELL**

**ACTION PLAN (2019-20)**

| Area | Authority | Proposed plan | Time Frame |
|---|---|---|---|
| Curriculum Planning and implementation | IQAC,HODs | Bridge courses and induction programs for first year students | August-September 2019 |
| | | Conduct remedial /Revision classes for weak students | Odd and Even semester |
| | | Conduct PTA meetings | Towards the end of ODD and EVEN semester |
| | | Conduct value education and gender equality programs for students | February –April 2020 |
| | | Academic seminar/webinar and carrier guidance/Add on course programs for students | Beginning of ODD and EVEN semester |
| | | Project work/internship /field work | At the end of each semester |
| | | Stake holders feed back | At the end session |
| | | Software development workshops(on campus/off campus) | December-January 2020 |
| Enhancing Teaching and Learning | HODs | Implementation of mentoring system | Starting of ODD and EVEN semester |
| | | Conduct Teachers training programs | April-August 2020 |
| | | Academic audit | As per KTU calendar |
| | | Internal examination and university result analysis | End of each semester |
| | | Report submission to IQAC about students' performance | End of each semester |

| | | | |
|---|---|---|---|
| | IQAC,HODs | Students Satisfaction survey | At the end of each semester and submit report to IQAC |
| | | Staff performance appraisal system | All round activity |
| Infra-structure and learning resources | Principal, HODs and sports coordinator | Creation of facilities for cultural activities and sports activities. | All round activity |
| | Librarian | Digital Library enhancement, subscription of relevant online journals. | All round activity |
| | Training and placement cell | Enhancing Centre for carrier guidance and Placement activities | All round activity |
| Student support and progression | HODs, Placement Cell | Soft skill development activities | All round activity |
| | HODs & student grievance Cell | Timely redressal of student grievances | All round activity |
| | HODs& Mentors | Students' performance documentation. | End of each semester |
| | CDC | Free ship and scholarship | Every academic year |
| | HODs | Guidance for competitive examination | From sixth semester onwards |
| Governance, leadership and management | IQAC & Governing body | Leadership: Expansion of college development council. Periodic academic, administrative and financial audit | All round activity |
| | | Budget Planning, Finance committee meetings | Starting of every financial year |
| | | E- governance system implementation and staff training | All round activity |

| | | Effective and clearly defined welfare measures for teaching and non-teaching staffs | All round activity |
|---|---|---|---|
| | | Implementation of online admission platform and training for admission council members | March-April 2020 |
| | | Organize professional development programs for staff | Moth of May -July |
| Institutional values and best practices | IQAC | Promotion for gender equity programs. | Every academic year |
| | | Concentrate more on students' performance evaluation system.(Module wise result analysis /CO PO attainment) | At the end of each semester |
| | | Concentrate more on co-curricular and extracurricular activities | Every academic year |
| | | Training for comprehensive course work | From sixth semester onwards |
| | | Organize Women's empowerment awareness classes | Even semester |
| | | Implement academic and administrative audit at the end of every year. Principal and IQAC verify the documents | At the end of each semester. |

# IQAC CELL

## ACTION PLAN (2020-21)

| Area | Authority | Proposed plan | Time Frame |
|---|---|---|---|
| Curriculum Planning and implementation | IQAC,HODs | Bridge courses and induction programs for first year students | August-September 2020 |
| | | Conduct remedial /Revision classes for weak students | Odd and Even semester |
| | | Conduct PTA meetings | Towards the end of ODD and EVEN semester |
| | | Conduct value education and gender equality programs for students | February –April 2021 |
| | | Academic seminar/webinar and carrier guidance/Add on course programs for students | Beginning of ODD and EVEN semester |
| | | Project work/internship /field work | At the end of each semester |
| | | Stake holders feed back | At the end session |
| | | Software development workshops(on campus/off campus) | December-January 2021 |
| Enhancing Teaching and Learning | HODs | Implementation of mentoring system | Starting of ODD and EVEN semester |
| | | Conduct Teachers training programs | April-August 2021 |
| | | Academic audit | As per KTU calendar |
| | | Internal examination and university result analysis | End of each semester |
| | | Report submission to IQAC about students' performance | End of each semester |

| | IQAC,HODs | Students Satisfaction survey | At the end of each semester and submit report to IQAC |
|---|---|---|---|
| | | Implementation of software system for course file setting and student assessment | All round activity |
| | | Staff performance appraisal system | All round activity |
| Infra-structure and learning resources | Principal, HODs and sports coordinator | Creation of facilities for cultural activities and sports activities. | All round activity |
| | Librarian | Digital Library enhancement, subscription of relevant online journals. | All round activity |
| | Training and placement cell | Enhancing Centre for carrier guidance and Placement activities | All round activity |
| Student support and progression | HODs, Placement Cell | Soft skill development activities | All round activity |
| | HODs & student grievance Cell | Timely redressal of student grievances | All round activity |
| | HODs& Mentors | Students' performance documentation. | End of each semester |
| | CDC | Free ship and scholarship | Every academic year |
| | HODs | Guidance for competitive examination | From sixth semester onwards |
| Governance, leadership and management | | Leadership: Expansion of college development council. Periodic academic, administrative and financial audit | All round activity |

| | IQAC & Governing body | Budget Planning, Finance committee meetings | Starting of every financial year |
|---|---|---|---|
| | | E- governance system implementation and staff training | All round activity |
| | | Effective and clearly defined welfare measures for teaching and non-teaching staffs | All round activity |
| | | Implementation of online admission platform and training for admission council members | March- April 2021 |
| | | Organize professional development programs for staff | Moth of May -July |
| Institutional values and best practices | IQAC | Promotion for gender equity programs. | Every academic year |
| | | Concentrate more on students' performance evaluation system.(Module wise result analysis /CO PO attainment) | At the end of each semester |
| | | Concentrate more on co-curricular and extracurricular activities | Every academic year |
| | | Training for comprehensive course work | From sixth semester onwards |
| | | Organize Women's empowerment awareness classes | Even semester |
| | | Implement academic and administrative audit at the end of every year. Principal | At the end of each semester. |

| | | and IQAC verify the documents | |
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**IQAC CELL**

**ACTION PLAN (2021-22)**

| Area | Authority | Proposed plan | Time Frame |
|---|---|---|---|
| Curriculum Planning and implementation | IQAC,HODs | Bridge courses and induction programs for first year students | August-September 2021 |
| | | Conduct remedial /Revision classes for weak students | Odd and Even semester |
| | | Conduct PTA meetings | Towards the end of ODD and EVEN semester |
| | | Conduct value education and gender equality programs for students | February –April 20222 |
| | | Academic seminar/webinar and carrier guidance/Add on course programs for students | Beginning of ODD and EVEN semester |
| | | Project work/internship /field work | At the end of each semester |
| | | Stake holders feed back | At the end session |
| | | Software development workshops(on campus/off campus) | December-January 2022 |
| | | Promotion for attending national and international conference | Sixth semester onwards |
| Enhancing Teaching and Learning | | Implementation of mentoring system | Starting of ODD and EVEN semester |
| | | Conduct Teachers training programs | April-August 2022 |
| | | Academic audit | As per KTU calendar |

| | HODs | Internal examination and university result analysis | End of each semester |
|---|---|---|---|
| | | Report submission to IQAC about students' performance | End of each semester |
| | IQAC,HODs | Students Satisfaction survey | At the end of each semester and submit report to IQAC |
| | | Implementation of software system for course file setting and student assessment | All round activity |
| | | Staff performance appraisal system | All round activity |
| Infra-structure and learning resources | Principal, HODs and sports coordinator | Creation of facilities for cultural activities and sports activities. | All round activity |
| | Librarian | Digital Library enhancement, subscription of relevant online journals. | All round activity |
| | Training and placement cell | Enhancing Centre for carrier guidance and Placement activities | All round activity |
| Student support and progression | HODs, Placement Cell | Soft skill development activities | All round activity |
| | HODs & student grievance Cell | Timely redressal of student grievances | All round activity |
| | HODs& Mentors | Students' performance documentation. | End of each semester |
| | CDC | Free ship and scholarship | Every academic year |
| | HODs | Guidance for competitive examination | From sixth semester onwards |
| | | Leadership: Expansion of college | All round activity |

| Governance, leadership and management | IQAC & Governing body | development council. Periodic academic, administrative and financial audit | |
|---|---|---|---|
| | | Budget Planning, Finance committee meetings | Starting of every financial year |
| | | E- governance system implementation and staff training | All round activity |
| | | Effective and clearly defined welfare measures for teaching and non-teaching staffs | All round activity |
| | | Implementation of online admission platform and training for admission council members | March- April 2022 |
| | | Organize professional development programs for staff | Moth of May -July |
| Institutional values and best practices | IQAC | Promotion for gender equity programs. | Every academic year |
| | | Concentrate more on students' performance evaluation system.(Module wise result analysis /CO PO attainment) | At the end of each semester |
| | | Concentrate more on co-curricular and extracurricular activities | Every academic year |
| | | Training for comprehensive course work | From sixth semester onwards |
| | | Organize Women's empowerment awareness classes | Even semester |

| | | Implement academic and administrative audit at the end of every year. Principal and IQAC verify the documents | At the end of each semester. |
| --- | --- | --- | --- |