

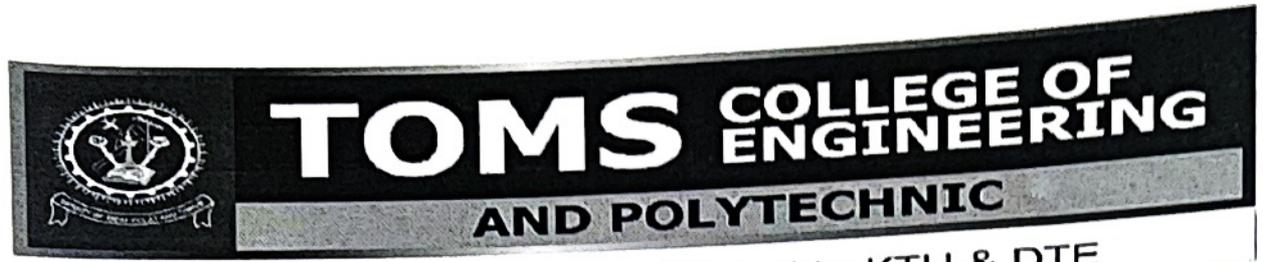
## **STUDENT WELFARE COMMITTEE**

The Student Welfare Committee envisions a conducive student centric teaching learning environment and compassionate interpersonal relationship between teachers and students. The Committee focuses on all round development of the students by addressing their needs, providing counseling to slow learners, and fostering positive psycho-personal motivation and guidance to them.

### **OBJECTIVES**

- 1) Act as an interface between students and administration, taking suggestions of students through drop box in college and on college website (regarding students welfare)
- 2) Develop strong student-teacher relationship bond by implementation of mentor-mentee programme and help the students with psychological issues to achieve reconciliation with the self and others (consulting college counselors)
- 3) Hygiene:
  - ✓ General hygiene in the campus
  - ✓ Canteen and food hygiene
  - ✓ Building maintenance and hygiene
  - ✓ Check drinking water
- 4) At college level:
  - To organize programmes to make students job ready, strengthen the placement cell and make them aware of existing placement cells activities, motivate students to register and participate in large numbers .
  - To organize special meetings with the parents of those students whose fail to attend classes and show low performance in the class
  - Co-ordination with staff council committee for welfare of students
  - To draw notice of the college authorities towards any kind of sphere related to student welfare and development and plan and execute any programme for that.
- 5) At student level:
  - Encourage students to participate in Personality Development Classes
  - Spread awareness about various schemes, plans, courses and programmes

started for the welfare/development of students (like medical facilities and internal complaints committee)



Approved by AICTE | Affiliated to KTU & DTE

Ref No./TCE/SWC/2022-23/Order/7

28/08/2022  
Mattakara

### STUDENTS WELFARE AND DISCIPLINARY COMMITTEE NOTICE

Subject: Students welfare committee meeting

As per AICTE guidelines, a committee is performed for the welfare of students in campus and hostel and the meeting will be held on **01/09/22** at 4.00pm at B-Block in the room no 314 for the year 2022-23. In case of any grievance in this regard, students can approach the committee. The committee is constituted with the following members.

SL.NO	Name	Designation
1	Dr.A.J Paul	Chairman
2	Joby Joseph	Convener
3	Athira R Kurup	Member
4	Athira Pretheep	Student representative/ Member
5	Durga M S	Student representative/ Member

#### Functions

- Provide counseling services and mental health support to students facing stress, anxiety, or emotional challenges.
- Arrange access to healthcare services, including regular health check-ups and medical facilities on campus.
- Address and resolve student grievances related to academics, administration, or other college-related issues.

#### Agenda

The meeting was conducted as part of student's welfare and disciplinary committee in the presence of all respective faculty members. The concerned members were selected and the meeting was dispersed at 4.35pm.

**Principal/Director**  
TOMS COLLEGE OF ENGINEERING  
Mattakara P.O.  
KOTTA WILA, KALFALA - 686 564

**Principal/Director**

**COPY TO:**

1. Chairman
2. Vice principal
3. Administrative officer
4. All the members of the committe

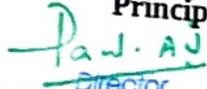
01/09/2022  
Matakara

**STUDENTS WELFARE AND DISCIPLINARY COMMITTEE CONSTITUTION**

Subject: Students welfare committee meeting Reconstitution

As per AICTE guidelines, a committee is performed for the welfare of students in campus and hostel in the year 2023. The committee is constituted with the following members on 01/09/22

SL.NO	Name	Designation
1	Dr.AJ Paul	Chairman
2	Joby Joseph	Convener
3	Athira R Kurup	Member
4	Athira predeep	Student representative/ Member
5	Durga MS	Student representative/ Member

Principal/Director  
  
Director  
TOMS COLLEGE OF ENGINEERING  
Matakara P.O.  
KOTTAYAM, KERALA - 686 564

**COPY TO:**

1. Chairman
2. Vice principal
3. Administrative officer
4. All the members of the committee



# TOMS COLLEGE OF ENGINEERING AND POLYTECHNIC

Approved by AICTE | Affiliated to KTU & DTE

Ref No./TCE/SWC/2022-23/Order/7

01/09/2022  
Mattakara

## STUDENTS WELFARE AND DISCIPLINARY COMMITTEE MINUTES

Subject: Students welfare committee meeting minutes

Academic Year:2022-2023

Venue:B-Block(Room no 314)

Date & Time:01/09/22

The first meeting for the academic year 2022-2023(odd sem) was conducted as part of the constitution of students welfare and disciplinary committee in the presence of all respective faculty members.Dr.A J Paul welcomed all the members and summarized all the functions and aims of the students welfare and disciplinary committee.

The following points were discussed:

- Promote and facilitate student engagement in extracurricular activities, clubs, and student organizations to enhance their overall development.
- Provide career counseling, guidance, and placement support to help students make informed career choices and find job opportunities.
- Arrange access to healthcare services, including regular health check-ups and medical facilities on campus.
- Address and resolve student grievances related to academics, administration, or other college-related issues.

The concerned members were selected and with the approval of all the members in the meeting came to an end with vote of thanks.The meeting was adjourned at 4.00pm.

*Paul A J*  
Principal/Director  
Director  
TOMS COLLEGE OF ENGINEERING  
Mattakara P.O.  
KOTTAYAM DISTRICT - 686 004

**Principal/Director**

**COPY TO:**

1. Chairman
2. Vice principal
3. Administrative officer
4. All the members of the committe